

DELIVERABLE

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D 1.4: Consolidated action plans

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Statement of originality:

This deliverable contains original unpublished work except where clearly indicated otherwise. Acknowledgement of previously published material and of the work of others has been made through appropriate citation, quotation or both.

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1. Introduction and methodology

This Deliverable is a result of *Task 1.3 Action Planning* in the LoCloud workplan. The main steps carried out corresponded to the following activities in the Description of Work:

Task 1.3.2 The LoCloud partner in each territory will convene, or otherwise associate with, a planning group involving key players in the cultural sector by Month 4.

Task 1.3.3 Action plans will be prepared by the country partners to identify the steps needed in a territory to implement the IaaS or SaaS solutions for aggregation by Month 7.

Following the kick off meeting the partner in each country was asked to complete an initial draft plan by M4, in order to stimulate thinking about how the work of LoCloud is to be accomplished in each territory, what their role will be in testing tools and services and to assess the challenges to be faced. Following review and discussions at the three content provider workshops held in M5 and 6, partners were then asked to complete a revised plan using the template at Annex 1. This document is a consolidated summary of those reports.

Responses related to dissemination plans and specifically promotion of the LoCloud Competition have been made available to the partners responsible for dissemination planning in WP5 but are and are not incorporated in this report.

This Deliverable may usefully be read in conjunction with the following:

D1.3 Content and metadata analysis

D1.5 Requirements analysis

2. Content and metadata

The content partners in the following 15 countries indicated that they expected metadata to be ready for ingestion before the end 2014:

Austria, Bulgaria, Cyprus, Czech Republic, Denmark, Iceland, Italy, Lithuania, Poland, Portugal, Serbia, Slovakia, Spain, Sweden, Turkey, United Kingdom.

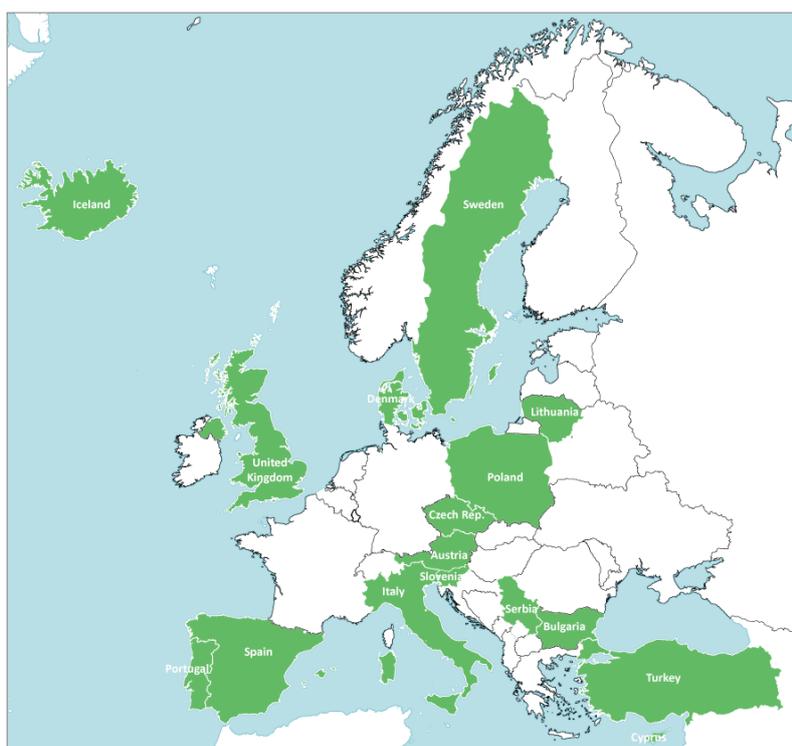


Fig 1 Countries planning to have metadata ready for ingestion in 2014

The remaining partners provided comments as follows, which will need to be followed up by the partners responsible for ingestion in WP2.

| Country Content provider | Comments |
|-----------------------------------|--|
| Austria (AIT) | We will enrich the data, provide unique identifiers and publish the content in the Europeana Local Austria national portal (OAI provider) from where it can be harvested by Europeana. We have already experience in setting up an OAI provider in EDM and therefore we plan to set up an OAI provider in EDM format for our Austrian LoCloud content providers. |
| Belgium (Provincie Limburg) | |

| Country Content provider | Comments |
|--------------------------------|---|
| Bulgaria (PSRL) | PSRL has a good experience ingesting data in Europeana since it operates as one of the Bulgarian aggregators. There is a repository set up by PSRL supporting OAI-PMH. |
| Cyprus (CUT) | <p>We are now working on the following: 1. To inform the majority of the CH stakeholders about the importance to digitize their content and create their Metadata. In addition to have the minimum infrastructure available for the online availability of their collection. 2. We are now working closely with the Archive of the Limassol Municipality (the city of our university) – For this collection we are working on publishing content online and metadata enrichment. We will need to map metadata to an intermediary LoCloud schema. This content will be ready to ingestion by the end of the second semester 2014. However, we would like to test the results of our work by using the LoCloud infrastructure, the soonest possible.</p> <p>[We need to do] all of the steps listed. Please have in mind that some of the CY CH stakeholders are not aware about the issues mentioned above (as we understand within the Spirit of Europeana). This makes our work more difficult.</p> |
| Czech Republic (NPU) | Our data are online, but they are not in appropriate shape to be ingested. The metadata needed for Europeana are in three or four databases (VAL, ODAN, MonumIS, GIS) which are not connected properly. We need to adjust them first. They have unique identifiers. We provided two other collections during the CARARE project. We have signed the Europeana DEA, IPR will be the same. We established our OAI-PMH repository in the CARARE project which will be used for LoCloud too. We are working on mapping metadata to the CARARE schema (off-line so far). |
| Denmark (KUAS) | <p>KUAS needs to perform the following tasks before the content listed in the DOW is ready for ingestion: 1. Clear IPR In Denmark, most state-subsidised museums, use the Regin tool to catalogue their collections. That is about 100 museums. KUAS supplies the Regin tool, and acts as an aggregator for the metadata and digital assets registered in the system. At the moment, no formal agreement exists between KUAS and the museums that use the Regin tool. Therefore the first task is to reach a formal agreement concerning the intellectual property rights associated with data and metadata in the system. We plan to offer metadata under a CC0 licence, and digital assets under a CC BY licence. This task will be performed during months 9 to 13 of the LoCloud project. That is November 2013 - March 2014. 2. Sign Europeana DEA. Once the agreement on IPR has been finalised, KUAS can sign the DEA. 3. Establish export of metadata The existing export format from Regin is not suitable for ingestion by the LoCloud aggregator. We will therefore establish a one-time output in a LIDO format. The reason why we will establish a one-time output is that KUAS is building a replacement for Regin. This new system will be ready by 2016. By then we will establish a new export format ready for aggregation by Europeana. This export in LIDO format will be ready for ingestion in month 14 of the LoCloud project – that is April 2014. The export will include:</p> <ul style="list-style-type: none"> • Data from all museums which have entered into an agreement with KUAS about the Regin system. • All images which the museums are free to licence under a CC BY licence. We have to exclude all reproductions of works which are still protected by Danish Copyright Law. We will include only works of art where the artist has died before 1944. |
| France (CG33) | The content of Archives départementales listed in the DOW content table can also be ingested again by Europeana in the context of the EuropeanaLocal project. We would like to ingest it within the LoCloud project and tools. This is to be checked with Europeana. |

| Country Content provider | Comments |
|--------------------------------|---|
| Germany | UDE identified more than 50 key players (content providers) as potential LoCloud users and external testing partners in Germany in the cultural sector in the Ruhr valley (museums, archives, etc.). Eight organisations are interested in participating in the LoCloud project. We will support them with digitalization, metadata compilation and ingestion to get more content providers. See list in report. Our metadata in XML-EAD is ready, even if we may have information to add for the ESE format. This could be done in the LoCloud mapping tool. |
| Greece | NTUA is technical partner for content aggregation, enrichment and ingestion to Europeana. Future Library is in a unique situation. We are not content providers according to the DoW. Nevertheless, we will try to follow closely all content provider activities and try to implement what is possible from the aforementioned activities in our network of Greek Public Libraries. |
| Iceland (AHAI) | we can reuse content from the CARARE project if you need to test any tools very soon. New content will be at the earliest ready by six - seven months. All the listed steps are still to be taken. |
| Ireland (DP) | See detailed description of steps for each collection in the report. |
| Italy (FRS) | We are working on the ingestion of our metadata in Samira, the software for cataloguing provided us by Regione Umbria (following ICCD standards). We foresee the whole digitized material will be ready for the ingestion in Europeana not earlier than six months by now. |
| Lithuania (VUKF) | We foresee our content listed in the DOW to be ready for ingestion by LoCloud aggregator at the end of 2014. VUKF needs to perform the following tasks before content would be ready for ingestion: Publish content online (part of it is already published, but not all); Enrich metadata; Provide unique identifiers/URIs; Establish a means to export metadata via OAI/SML/CSV/Other; Map metadata to an intermediary schema (CARARE in ours case); Test content's interoperability with Europeana |
| Netherlands (RCE) | Content that RCE will provide is partially already online but not all in standard desired metadata. Historical Cultural Landscapes (shapefiles): Is accessible online, but data (2005) needs to be reviewed and updated. The required metadata schema is INSPIRE: from there, CARARE md-schema will be applied. The dataset can be made ready for ingestion in the coming months. dataset archaeological reports (21.000 reports in pdf) These reports are available online stored in livelink and metadata in adlib. Available in XML timetable: The dataset can be made ready for ingestion in 2014 Controlled vocabulary of Dutch archaeology (RNA). This vocabulary is available online, and contains several hundred terms. Which metadata schema to use has to be decided. timetable: The dataset can be made ready for ingestion in the coming months. Steps for each collection are detailed in Annex 2. |
| Norway (NRA) | |

| Country Content provider | Comments |
|--------------------------------|---|
| Poland (PSNC) | PSNC will work only with the collection of Teatr NN which was already described in previous action planning and metadata survey. In order to share the collection DEA needs to signed. Metadata are available through OAI-PMH interface and can harvested by Polish Digital Libraries Federation at any time. It is hard to estimate effort necessary to perform mapping because it depends from intermediary schema which will be finally chosen. When this would be decided we will estimate effort necessary to perform this operation. As these metadata are quite simple it shouldn't be very problematic. |
| Portugal (FMNF) | We are planning our metadata will be ready for ingestion during the second semester 2014. We are now working with two different situations: 1. Metadata from the archive collection – This collection was already online and only would need metadata mapping to an intermediary schema (EAD). Unfortunately, our archive software is presenting several technical problems. At present, we do not have our archive content accessible online. FMNF is working on a solution for this situation. 2. Metadata from the museum collection – For this collection we are working in publish content online and metadata enrichment. We will also need to map metadata to an intermediary schema, likely LIDO. Content will be ready to ingestion during the second semester 2014. |
| Romania (BJC) | The content providers included in DoW have the digital content but not metadata asociated. During 2014 we will assure asistance for metadata creation, but at this point we need to establish wich schema to use ESE or EDM? |
| Serbia (BGB) | We suppose our metadata will be ready until the end of 2014. Our data are online, but they are not in appropriate shape to be ingested. We need to adjust them first. They have unique identifiers. |
| Slovakia (PrifUK KAEG) | Most of the metadata for the content listed in the DoW will be ready for ingestion until June/July 2014. We will need the training session for MINT mentioned at Copenhagen meeting. |
| Slovenia (Zavad Jara) | KAMRA is already the aggregator of the content, participated by small local institutions. KAMRA's editors in Slovenian regions continuously approach local museums, associations, public libraries, schools to publish their digital content. If institutions don't have equipment and capacity to digitise material, it is digitised and uploaded by nearby public libraries. Public Library Celje, that manages KAMRA, signed the DEA with Europeana and all content providers have to accept the conditions described in DEA. |
| Spain (MECD) | 47 potential content providers have been identified and contacted up to now. 34 of them are interested in participating. They are at very different stages ranging from seven museums + one library that could be ready for ingestion by April 2014 to institutions where all the tasks listed above, apart from publish content online, need to be done. |
| Sweden (ABMR) | We have to import, enrich and publish metadata from our content providers. Then we need to transform the metadata from the SPECTRUM-fields to LIDO for ingestion into the LoCloud aggregator. We plan to have this done before the end of 2014 |
| Turkey (HU) | Hacettepe University, Department of Information Management has experience as the content aggregator by ingesting 50 thousand cultural heritage assets of Turkey in Europeana. Topics like digitization, digital libraries, metadata enrichment and metadata |

| Country Content provider | Comments |
|---------------------------------|--|
| | <p>mapping are main research interests of project members. The Vehbi Koç and Ankara Research Center (VEKAM) will sign the DEA with Europeana and they have a local institutional repository, called MİDAS digital archiving system (available at: http://95.9.73.68:8081/) and their information objects were described according to DCMES. In this context, we will need metadata enrichment and revise conditions on publishing content online since VEKAM provides restricted content access. According to our program, the metadata will be ready for ingestion.</p> |
| <p>United Kingdom (UoY ADS)</p> | <p>Grey Literature Library: The GLL, which consists primarily of PDF/A files of unpublished archaeological field reports, has already been published successfully in Europeana through the CARARE project. For LoCloud, we will provide an updated set of metadata, as the GLL has now grown by a further 3,000 reports. These reports are ready for ingestion now, and will only require an update to the existing mapping to CARARE, to reflect any updates in the CARARE 2.0 schema. ADS archived collections resource discovery metadata: ADS will provide resource discovery metadata for all 450+ of its existing collections. All ADS archives have metadata mapped to the ADS archive schema (extended Dublin Core with geospatial data for most), and are ready for ingestion now. Proceedings of the Society of Antiquaries of Scotland (PSAS): ADS will provide metadata for the c. 4000 PSAS reports, dating from 1851 to the present. PSAS has Dublin Core metadata, and are ready for ingestion now. The list above reflects what ADS will provide according to DoW. With the exception of the Grey Literature Library, which has already been mapped to CARARE 1.0.6.2, all will need to be mapped to CARARE 2.0.</p> |

3. Additional content providers

In this section partners describe additional content metadata sources, not listed in the DoW, which may potentially be ingested in LoCloud.

| Country Content provider | Comments |
|-----------------------------|---|
| Austria (AIT) | <p>Year 2013: Our yearly conference “Digitale Bibliothek” that takes place in Graz in November 2013 will be the starting point for aggregating and approaching new partners in Austria (average number of conference attendees: 100 persons from across Austria and neighbouring countries). Year 2014: We will approach the regional museums network (MUSIS, http://www.musis.at) as an accelerator and other local cultural heritage institutions directly. Furthermore we will approach new partners via our network of cultural institutions engaged in the organisation of the “Digitale Bibliothek” (eg. University of Graz, Vienna and Innsbruck). The “Digitale Bibliothek 2014” shall include a specialised LoCloud workshop.</p> |
| Belgium (Provincie Limburg) | - |
| Bulgaria (PSRL) | <p>We will work mainly with institutions (libraries and museums) which have not presented their content online yet. We will try to extend the content related with monuments and any other museums’ artifacts.</p> |
| Cyprus (CUT) | <p>For reasons like the very bad financial situation in Cyprus, risk management and in order to be able to reach our objectives to deliver the planned number of objects, we decided to inform all the CY stakeholders and ask for their cooperation. Therefore, we are focusing –at the moment- on the local stakeholders of the city of Limassol. A second phase awareness campaign has been planned in December. This is in cooperation with the Ministry of Education and Culture. We are planning to finalise our list of CH stakeholders by the end of February 2014.</p> |
| Czech Republic (NPU) | <p>We will focus on architecture and archaeology area. (Data of moveable monuments are very strictly protected in our institution, they are not public. There are other institutions which play the role of aggregators for Europeana , e.g. the National Library and the National Museum, in our country.) We intend to approach some institutions and NGO’s which are interested in architecture: SOVAMM - Společnost pro obnovu vesnice a malého města: http://sovamm.wz.cz/english.htm; Ústav dějin umění http://www.udu.cas.cz/en/, http://www.udu.cas.cz/cs/oddeleni-topografie/; Muzeum města Brna http://www.spilberk.cz/?lang=en; Národní technické museum http://www.ntm.cz/en/en-archiv-knihovna/archiv-architektury. In our opinion the timetable partly depends on development of the lightweight library and other tools. It will be easier to persuade new content providers with offer of concrete tools which can be shown. We can do it in the second and especially in the third year of the project.</p> <p>There are more potential sources of metadata. We can approach them via e-mails or via our web site, perhaps personally. In our opinion timetable partly depends on development of the lightweight library and other tools. It will be easier to persuade new content providers with offer of concrete tools which can be shown. We can do it in the second and especially in the third year of the project.</p> |

| Country Content provider | Comments |
|---|--|
| Denmark (KUAS) | KUAS will not approach other content provider institutions. |
| France (CG33) | - |
| Germany (UDE) | UDE, as a not content or service provider, identified more than 50 key players (content providers) as potential LoCloud users and external testing partners in Germany in the cultural sector in the Ruhr valley (museums, archives, etc.). Eight organisations are interested in participating in the LoCloud project. We will support them with digitalization, metadata compilation and ingestion to get more content providers. |
| Greece (NTUA) (Future Library) | <p>There is a significant number of institutions which can potentially be approached by the Greek partners of LoCloud. These include about 80 Greek cultural Organisations which have recently completed the ENUMERATE questionnaire. Moreover, in January 2014 starts Greek Presidency of EU and there will be 2-3 official Conferences and 2-3 more Cultural Conferences which will be organised until June 2014. It will be possible to approach these Content Providers in the framework of the events to be organised as well.</p> <p>Nine Greek Public Libraries (Drama, Kozani, Trikala, Levadia, Korinth, Naupaktos, Keratsini-Drapetsona, Ilioupoli, Chania) will be approached. These libraries will have a brand new media lab in the end of the year 2013. http://medialab.futurelibrary.gr/wp-content/uploads/2013/09/banner-english.pdf</p> |
| Iceland (AHAI) | We have focused on local institutions in the municipality of Skagafjörður and have already approached them. Most of them will not participate because of cost and copyright issues but the local museum of Skagafjörður have decided to take part in the project. |
| Ireland (DP) | <ol style="list-style-type: none"> 1 Representative Church Body Library - Range of church documents including: digitised copies of church newspaper. Content is already online via their own repository. Assessment of additional activities required e.g. URI. DEA will be carried out once initial meetings take place. 2 Members of AARG (Aerial Archaeology Research Group) who maintain private collections of aerial photographs of archaeological sites. Discussion already taken place at this year's AARG meeting in Amersfoort, Netherlands. Follow up with contact individual members. Assessment of additional activities required e.g. URI. DEA will be carried out once initial meetings take place. |
| Italy (FRS) | - |
| Lithuania (VUKF) | Only those mentioned in the DoW: the Society of the Lithuanian Archeology and "DIZI heritage" (both already approached). |

| Country Content provider | Comments |
|--------------------------------|--|
| Netherlands (RCE) | <p>Institutes for which RCE acts as aggregator:</p> <ul style="list-style-type: none"> • Regional/local museums: probably via DimCon. • Archaeological depot of province of Gelderland: part of its collection is available online, metadata schema not standard. • Other archaeological depots and museums (not present in DiMCoN) have to be contacted. A database of heritage organizations is available. A timetable for approaching other content provider institutions (additional to the ones in the DoW content table) is not available yet. <p>But we have started approaching potential content providers and intend to continue that process in the coming months.</p> |
| Norway (NRA) | <p>NRA will work with different collections as already described in previous action planning and metadata survey. We will also contact new content providers that may find LoCloud services useful. Metadata will be uploaded to LoCloud LDL. Norvegiana may also be used to aggregate and upload metadata at any time.</p> <p>NRA is trying to organize a small group of key players (private archives, private organizations and museums) from regional level and national level to focus on how LoCloud can have a positive effect on competence building, strategic thinking, cooperation and service building on a regional and national level. We have also planned to visit some of the key institutions like the County Archive of Sogn og Fjordane and the Archive of Vestfold.</p> |
| Poland (PSNC) | - |
| Portugal (FMNF) | <p>We are focusing on railway heritage but also on local and regional content providers. We have been inviting several institutions to join us. For now, we have three but we still need to confirm the real state of the art of their metadata. The institutions are the following:</p> <p>REFER – Heritage Department; Municipality of Abrantes; Municipality of Vila Nova de Famalicão.</p> <p>For these three institutions timetable is second semester of 2014. As we are focusing on railway heritage, these kinds of collections are mainly propriety of individuals. To approach them we need to have LDL solution tested. Timetable for this depends on the development of LDL.</p> |
| Romania (BJC) | Small local libraries in Cluj County will provide their content in 2014-2015. |
| Serbia (BGB) | In our opinion timetable partly depends on development of the lightweight library and other tools. It will be easier to persuade new content providers with offer of concrete tools which can be shown. We can do it in the second and especially in the third year of the project. |
| Slovakia (PrifUK KAEG) | There are more potential sources of metadata. We can approach them via e-mails or via our web site, perhaps personally. |

| Country Content provider | Comments |
|--------------------------------|---|
| Slovenia (Zavad Jara) | - |
| Spain (MECD) | - |
| Sweden (ABMR) | Our new content providers are: Film i Västernorrland, June 2014, Näringslivsarkivet i Norrland, August 2014, Styrnäs hembygdsförening, August 2014 |
| Turkey (HU) | The Vehbi Koç and Ankara Research Center (VEKAM - http://vekam.org.tr/index.php?dil=en&page=home) is the content provider for Turkey. We are working on the metadata. |
| United Kingdom (UoY ADS) | <p>We have identified the specific archives below, which include holdings from small to medium sized organisations. All are ready for ingestion now.</p> <p>Star Carr Archive: ADS will provide metadata for around 2,500 artefacts (most with images, but not all) held in the following museums: British Museum, Hull and East Riding Museum, Museum of Archaeology and Anthropology, Cambridge Natural History Museum, National Museum of Ireland</p> <p>Scarborough Museum, Whitby Museum, Yorkshire, Yorkshire Museum, York. Wessex Archaeology Image Archive: ADS will provide metadata for this collection totalling about 300 images from the following small museums/county archives: Salisbury and South Wiltshire Museum</p> <p>Wiltshire Heritage, Hampshire County Council, Wiltshire Council. Southampton Museum's Archive:</p> <p>The ADS will provide metadata for these collections, totalling about 424 images (and reports in PDF, CAD plans in DXF and a variety of other file types) from the Southampton City Council. ADS has convened its planning group, which consists of members of our Management Committee, members of the Forum on Information Standards in Heritage (FISH), and members of Historic Environment Information Resources Network (HEIRNET).</p> <p>We have asked these members in turn to make contact with any small and medium sized organisations with whom they work to determine if they are interested in participating in LoCloud. We have already had early interest from the Worcestershire Archive and Archaeology Service, and Cambridgeshire County Council. ADS will follow up with the members of the FISH-HEIRNET meeting in November.</p> |

4. Politics of aggregation

Thirteen countries are represented by LoCloud partners which already act as aggregators of content metadata either for a single domain or cross-domain. In other cases discussions are required with existing aggregators to clarify the role of LoCloud. In several countries there is no aggregator for local and regionally-sourced metadata.

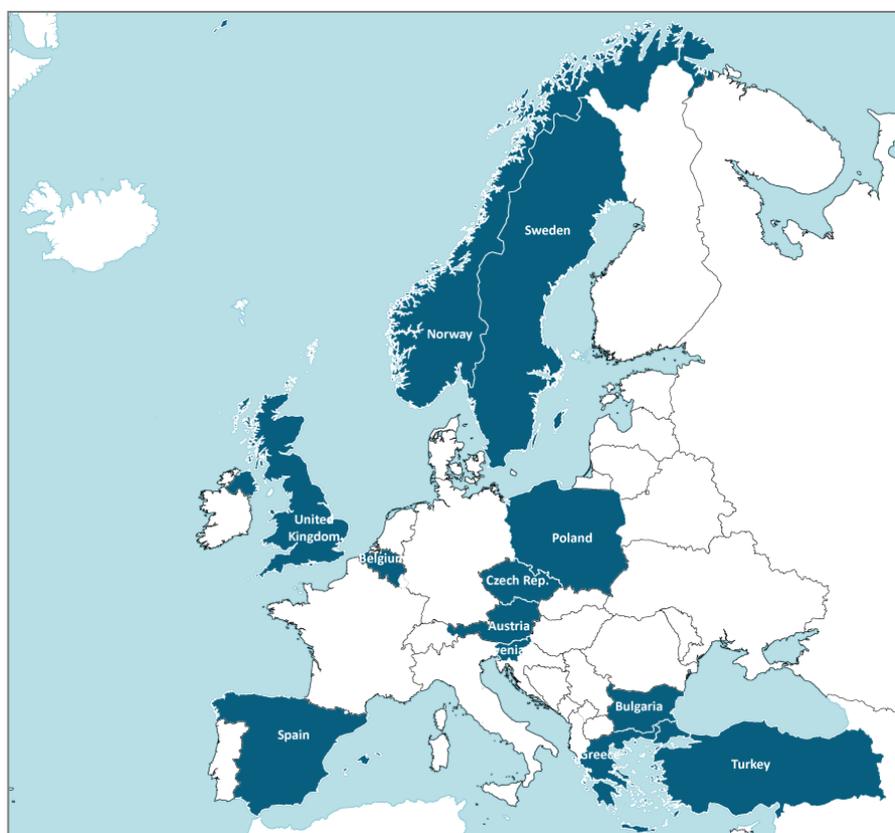


Fig 2 Consortium partners which are aggregators of local/regional content

| Country Content provider | Comments |
|-----------------------------|---|
| Austria (AIT) | We are the regional and local aggregator, established as an outcome of the EuropeanaLocal project. |
| Belgium (Provincie Limburg) | We are a regional aggregator ourselves (cross-domain, currently covering two Belgian provinces). We cannot make a parallel service to our own system and services, so we must find how the LoCloud modules can be integrated with our own in a complementary way. |
| Bulgaria (PSRL) | Since PSRL is an aggregator there is no conflict with other aggregators. |
| Cyprus (CUT) | We are working closely with the Ministry of Education and Culture. Sustainability of the LoCloud Project after the end of the project (who is going to run the Cloud services, the preservation of the metadata and under which costs?). Please have in mind that these are the most common questions which we are receiving from the CY stakeholders. The financial situation in Cyprus is very bad and they don't want to undertake any future commitments and risks. |

| Country Content provider | Comments |
|--------------------------------|---|
| Czech Republic (NPU) | There is no other regional aggregator in the architecture and archaeology area. There could be established a national aggregator for the Czech Republic during the project. Probably it will not happen. |
| Denmark (KUAS) | We will need to discuss the work of LoCloud with the National Library of Denmark, which is the national aggregator. We foresee no problems. |
| France (CG33) | We can discuss it with the BNSA, a regional aggregator which ought to deliver content to Europeana via the French national aggregator culture.fr. For the moment they do not deliver archival collections to Europeana. Moreover, the national aggregator in archival matter is not yet defined, the internet portal of the “ Archives de France” is being developed. |
| Germany | UDE, as a not content or service provider, identified more than 50 key players (content providers) as potential LoCloud users and external testing partners in Germany in the cultural sector in the Ruhr valley (museums, archives, etc.). Eight organisations are interested in participating in the LoCloud project. We will support them with digitalization, metadata compilation and ingestion to get more content providers |
| Greece | Existing nominal aggregators include: 1) Hellenic Aggregator for Europeana, Veria Public Library, http://aggregator.libver.gr/ (established in Europeana Local) 2) The National Documentation Center (Ministry of Culture) 3) Plans for a new national aggregator at the National Library (Ministry of Education), which will incorporate 1) |
| Iceland (AHAI) | There are no local or regional aggregator services but we will consult the National Museum of Iceland. We have to find a way to keep the project alive after the LoCloud project has come to an end. We have to keep that in mind when we choose a method of for example publishing content online. |
| Ireland (DP) | Currently in Ireland the Irish Manuscripts Commission (IMC) are the national aggregator for Europeana. Contact has been made with this institution on the process and policy of them acting as regional aggregator. Their services are available to institutions funded by the Department of Arts, Heritage & Gaeltacht, which the Discovery Programme is. Once decision taken to utilise IMC services formal request will be sent to Manager Cathy Hayes. The aggregation of the DIAS data will need to be explored as they are directly funded by a different government department. Firstly the IMC will be asked. If this is not possible aggregation may have to take place at a project level (cathy.hayes@irishmanuscripts.ie) and their metadata ingestion requirements will be implemented. No risk is foreseen. If IMC is selected a detailed report of all proposed content will be provided to them so they can incorporate any additional efforts into their 2014-2015 planning. |
| Italy (FRS) | We need to discuss about LoCloud with Regione Umbria, AIB (Associazione Italiana Biblioteche), MAB Umbria (Musei-Archivi-Biblioteche). |
| Lithuania (VUKF) | We don't need to approach the national aggregator for LoCloud project. |

| Country Content provider | Comments |
|--------------------------------|--|
| Netherlands (RCE) | There are several services and tools to help /contribute or may conflict with the LoCloud services and tools. RCE has developed the Erfgoed suite which is a tool to provide content on line for small and medium sized cultural institutes. Another service is the Erfgoedthesaurus combines knowledge through key vocabularies. Services (Sip-creator) have been developed to map and upload collection metadata to DiMCoN (and from there to put it through to Europeana) It might conflict with the role and position of the national aggregator if it is bypassed by heritage organizations directly delivering content to Europeana. A second risk is the existence of two toolsets to map, improve and deliver metadata to Europeana. |
| Norway (NRA) | Norvegiana is serving aggregation of regional and local content for museums and archives. We can't see any risk and the cooperation works well. Semantic enrichment is discussed at several levels in Norway and may be focused within the framework of LoCloud too. |
| Poland (PSNC) | PSNC is an operator of Polish Digital Libraries Federation depending on project requirements we can contribute metadata of objects mentioned in the DOW through LoCloud infrastructure or directly to Europeana. |
| Portugal (FMNF) | In Portugal it is needed to discuss the work of LoCloud with three "sectors" thematic aggregators: National Library, the national aggregator for library collections; General Directorate for Cultural Heritage, the national aggregator for museums collections; National Archive (belongs to the General Directorate for the Book, Archives and Libraries), the national aggregator for archives collection. All the three national aggregators were informed by e-mail about LoCloud since the beginning. We met with National Library General Director and we agreed on the following work methodology: we will not aggregate metadata from library collections and will make the link through the Library potential content provider and the National Library. We also agreed to keep National Library informed on cloud technological developments. Still no answers from the national aggregators for archives and museums. |
| Romania (BJC) | It is not the case. |
| Serbia (BGB) | There is no national or regional aggregator available. |
| Slovakia (PrifUK KAEG) | We will discuss concerning LoCloud with Slovenský národný archív. |
| Slovenia (Zavad Jara) | Kamra is a Europeana aggregator, so there is no conflict with other aggregators. Further discussion is needed regarding ingestion by the LoCloud aggregator. |
| Spain (MECD) | MECD manages the Spanish national cross domain aggregator. Duplications must be avoided so that it's necessary to find the way in order not to duplicate processes. |
| Sweden (ABMR) | Regional aggregator in Västernorrland is our regional cultural heritage portal "Kulturarv Västernorrland" and Murberget Länsmuseum Västernorrland. We manage our regional aggregator within our organization. |
| Turkey (HU) | Over the past (and first also in Europeana from Turkey) experience of Hacettepe University as an aggregator in AccessIT Project, we will work and discuss on sharing processes in LoCloud again with the team of Hacettepe University. |
| United Kingdom (UoY ADS) | ADS will focus on the Historic Environment Records, and Sites and Monuments Records, as museums in the UK are part of the Europeana Inside project, led by the Collections Trust. |

5. Intermediate Metadata Schema

Partners expressed a preference to use the following as intermediate or ‘pivot’ schema for mapping to EDM in the following number of instances (see also D1.3):

| | | |
|-----------------------|----|---------------------------------------|
| CARARE | 9 | |
| EAD | 4 | |
| EDM | 9 | |
| LIDO | 12 | |
| Other | 2 | MARC 21; ABM Semantic Elements Norway |
| None specified/unsure | 5 | |

| Country of partner | Preferred schema | Comments |
|-----------------------------|------------------|--|
| Austria (AIT) | EDM | We will provide the aggregated data in EDM schema, and will support the knowledge about EDM among our content providing institutions. |
| Belgium (Provincie Limburg) | LIDO | LIDO is the closest to the type of content we have most of at this moment. |
| Bulgaria (PSRL) | EDM | At the moment all metadata are mapped to ESE format but they can to move to EDM in few months. |
| Cyprus (CUT) | - | The stakeholders need to decide about it. We are explaining to them the advantages and disadvantages. For us the most important issue is the quality of the metadata: to have the complete and detail object information included in the metadata. |
| Czech Republic (NPU) | CARARE | |
| Denmark (KUAS) | LIDO | We will use the LIDO schema as intermediary schema. However, the content provider institutions need not be involved in this. |
| France (CG33) | - | |

| Country of partner | Preferred schema | Comments |
|--------------------|------------------------|--|
| Germany | - | No idea yet, as no experience in this field. Perhaps we can propose potential partners from Germany to follow metadata format restrictions of the DDB. https://www.deutsche-digitale-bibliothek.de/content/faq/#E130 : Admissible input formats are Dublin Core, MODS/METS, MARC21, EAD (-DDB) and LIDO. Data should be delivered in XML format, as they will be converted using XSLT-based transformers to the internal format of the DDB. If the formats mentioned above cannot be supplied, the DDB competence network provides help with converting the existing format in each case to one of the required standard formats. |
| Greece | CARARE, LIDO, EDM | Depending on the content provided. |
| Iceland (AHAI) | CARARE, LIDO, EAD, EDM | We have mostly promoted CARARE but we might have a quick look at LIDO |
| Ireland (DP) | CARARE | We will promote both the CARARE metadata schema and the EDM within the project. CARARE has been chosen as this is most suitable for the content provided. |
| Italy (FRS) | LIDO | It depends by the nature of the institutions. Usually we have contacts with house museums and similar institutions which preserve art collections. According to the recent deliverables about intermediary schemas, we think that the best schema to promote among content providers as house museum would be LIDO. |
| Lithuania (VUKF) | CARARE | We are planning to use CARARE as intermediary schema, which we think is best suited for archaeological content. |
| Netherlands (RCE) | CARARE, LIDO, EDM | Geographical information should be set up according INSPIRE Guidelines (required for site/ |

| Country of partner | Preferred schema | Comments |
|---------------------------|---|--|
| | | monuments that are legally protected). |
| Norway (NRA) | CARARE, LIDO, EAD, EDM, ABM Semantic elements Norway | |
| Poland (PSNC) | LIDO | |
| Portugal (FMNF) | EAD (Archives collection), LIDO (Museums collection) | FMNF still would like to discuss with LoCloud colleagues the need of intermediate metadata schemas |
| Romania (BJC) | - | We are now using ESE. We want to use any other schema that the LoCloud IT specialist will suggest for libraries. |
| Serbia (BGB) | - | We are now using DC simple. We are willing to consider any other schema that the LoCloud IT will suggest. |
| Slovakia (PrifUK KAEG) | CARARE, LIDO | |
| Slovenia (Zavad Jara) | EDM | At the moment we are mapping Kamra's metadata to ESE, but we plan to move to EDM in a few months. |
| Spain (MECD) | LIDO, EDM, MARC21 | |
| Sweden (ABMR) | LIDO, EAD, EDM | |
| Turkey (HU) | EDM | We will promote Dublin Core format of the content and we suppose that we can also create ESE and EDM formats. |
| United Kingdom (UoY ADS) | CARARE | CARARE will be appropriate for the metadata we hold, and the metadata we may aggregate from other institutions. |

6. Infrastructure testing

Asked whether they would be willing or interested to carry out testing of cloud-based infrastructure tools as envisaged in the workplan, partners responded positively in the following number of instances.

| | |
|--------------------------|----|
| MINT | 12 |
| MORE | 12 |
| LDL | 13 |
| Crawler-friendly tagging | 1 |
| Other ingestion methods | 2 |

| Country of partner | Tools willing to test | Nominated individuals | Comments |
|-----------------------------|-----------------------|--|--|
| Austria (AIT) | MINT, MORE, LDL | | |
| Belgium (Provincie Limburg) | LDL | | We think that the LDL can offer a solution to some potential data providers that our current system does not cover. Before we ask them to participate, we intend to test the LDL thoroughly ourselves, with content that is similar to that of those possible local providers. |
| Bulgaria (PSRL) | LDL | | |
| Cyprus (CUT) | MINT, MORE | | CUT is willing to test MINT and MORE using CY metadata/objects. We cannot make any commitment about the last two options, due to the fact that we need more detail information. |
| Czech Republic (NPU) | MORE | Petr Volfik in cooperation with our external technical support (ANECT) | |
| Denmark (KUAS) | MINT | Kristine Hoff Meyer | KUAS could participate in testing MINT. However, our data will be supplied in a LIDO format, so we will not need the mapping part. |

| Country of partner | Tools willing to test | Nominated individuals | Comments |
|-------------------------|--|--|---|
| France (CG33) | LDL | Julien Dutertre will coordinate the tests with the librarian department. | |
| Germany | | | |
| Greece (Future Library) | LDL, MORE | | NTUA will be involved in “cloud based metadata preparation tools (e.g. MINT)” |
| Iceland (AHAI) | MINT, MORE, LDL | | CHAI in cooperation with the local museum of Skagafjörður are ready to test MINT, MORE, Lightweight Digital Library. Difficult to say about other methods of ingestion beforehand – we need a little more info. |
| Ireland (DP) | MINT, MORE, LDL, Other ingestion methods | Anthony Corns and colleagues | We will be utilising both MORE & MINT tools. We would also like to explore the harvesting of metadata from website content for the DIAS collection data. For the aerial images we intend to deposit within the project we would like to explore the use of the LDL. |
| Italy (FRS) | MINT, LDL | | |
| Lithuania (VUKF) | MINT, MORE | Mantas Bardas, Rimvydas Laužikas, Ingrida Vosyliūtė | . |
| Netherlands (RCE) | MINT, MORE, LDL | Hans Schraven, Will Brouwers, Bart Broex | Based on the CARARE experience, RCE will use MINT and MORE (for the cultural landscapes and archaeological datasets), and SIPCreator for museums and other heritage institutes concerned with movable cultural heritage. Lightweight Digital Library may be used for text |

| Country of partner | Tools willing to test | Nominated individuals | Comments |
|--------------------------|---|----------------------------------|---|
| | | | documents (depending on test results). |
| Norway (NRA) | MINT, MORE, Crawler-friendly metadata tagging, Other methods of ingestion | | |
| Poland (PSNC) | - | | PSNC will focus mainly on LDL (as developer) |
| Portugal (FMNF) | LDL | | |
| Romania (BJC) | LDL | | |
| Serbia (BGB) | LDL | | |
| Slovakia (PrifUK KAEG) | MINT | | |
| Slovenia (Zavad Jara) | | | We will not be involved in lightweight cloud infrastructure. But if it shows up that we can do any useful work as an independent aggregator, we are willing to be a part. |
| Spain (MECD) | MORE | | We need to test different solutions in order to be able to decide. |
| Sweden (ABMR) | | | We use CollectiveAccess as database, the MINT-tool for preparation and REPOX for aggregation. |
| Turkey (HU) | MINT, MORE, LDL | Dr. Özgür Külcü and Tolga Çakmak | |
| United Kingdom (UoY ADS) | MINT, MORE | Holly Wright | |

7. Microservice (SaaS) testing

Partners indicated willingness to be involved in testing the LoCloud microservices in the following number of instances.

| | |
|----------------------------|----|
| Geolocation enrichment | 16 |
| Historic place names | 12 |
| Vocabularies and languages | 11 |
| Metadata enrichment | 13 |
| Wikimedia/crowdsourcing | 11 |

| Country of partner | Microservices willing to test | Nominated individuals | Comments |
|-----------------------------|---|-----------------------|---|
| Austria (AIT) | All | Gerda Koch | We also plan to approach regional and local content providers for dedicated testing. |
| Belgium (Provincie Limburg) | Geolocation enrichment Metadata Enrichment Vocabularies and languages Historic place names | | Seven years after implementation of our thesaurus and ontology management system (SKOS & OWL), we are currently rebuilding it with more recent technology, and with improvements based on the 7-years experience. This experience will be useful for testing the various thesaurus- and placenames-related microservices. |
| Bulgaria (PSRL) | Geolocation enrichment Metadata enrichment. | Radka Kalcheva | |
| Cyprus (CUT) | All | | |
| Czech Republic (NPU) | Geolocation enrichment | Zuzana Syrova | Our data has geolocation. |
| Denmark (KUAS) | Wikimedia/crowd sourcing | Kristine Hoff Meyer | KUAS is not immediately interested in using any of the microservices. |
| France (CG33) | - | | |
| Germany | - | | |
| Greece (Future Library) | All | | As a research partner NTUA will be involved in activities such as Geolocation enrichment tools, Metadata Enrichment |

| Country of partner | Microservices willing to test | Nominated individuals | Comments |
|------------------------|--|--|--|
| Iceland (AHAI) | Metadata enrichment Vocabularies and languages Wikimedia/crowd sourcing. | | CHAI in cooperation with the local museum of Skagafjörður would like to be involved |
| Ireland (DP) | Geolocation enrichment Vocabularies and languages | Anthony Corns | |
| Italy (FRS) | All | | |
| Lithuania (VUKF) | Geolocation enrichment Vocabularies and languages Historic place names | Rimvydas Laužikas, Vykintas Vaitkevičius, Ingrida Vosyliūtė. | |
| Netherlands (RCE) | All | | In addition, for accessing/viewing/querying the geographical data, using options such as OpenLayers or MapNik (or other) is preferred. |
| Norway (NRA) | All | | |
| Poland (PSNC) | | | PSNC will focus mainly on Wikimedia/crowd sourcing app. The rest of the services should be used as a part of LDL. |
| Portugal (FMNF) | Geolocation enrichment | | |
| Romania (BJC) | | | We cannot test this application at this moment. |
| Serbia (BGB) | Historic place names Wikimedia/crowd sourcing. | | |
| Slovakia (PrifUK KAEG) | Historic place names | | |
| Slovenia (Zavad Jara) | Geolocation enrichment Metadata enrichment | Breda Karun in cooperation with developer of Kamra | After testing we would like to include these services in Kamra. It might be an example of testing these tools in external aggregator. As for Wikimedia/crowd sourcing we need more information to decide if Kamra is a possible environment for testing. |

| Country of partner | Microservices willing to test | Nominated individuals | Comments |
|--------------------------|--|-----------------------|---|
| Spain (MECD) | - | | |
| Sweden (ABMR) | All | | |
| Turkey (HU) | All | | Since VEKAM is a research center which collects and organizes information objects about Ankara, every microservice testing element is important for us. |
| United Kingdom (UoY ADS) | Geolocation enrichment Metadata enrichment Vocabularies and languages. | Holly Wright | |

8. Online training

Partners described the 'market or nature of the demand for the online training envisaged in WP4 in the following terms:

| Country of partner | Market for online training |
|-----------------------------------|--|
| Austria (AIT) | The main target group for the online training course are small, private and public, local and regional institutions and collectors. We would promote the course on our EuropeanaLocal Website (probably also translate the course, if feasible), we could include information on the course on our national folders, at conferences etc...We would talk to our regional museums network and distribute the information to the Austrian (university and public) libraries and archives networks. |
| Belgium (Provincie Limburg) | Local collection holders or members of associations who have large amounts of objects that are poorly documented (e.g. photographs, images). They need a good, reliable and cheap system for documenting their collection and sharing it (or a selection) on the web. Participating in the meetings of their own communication platforms. Local heritage support institutions who intend to build an image bank with images provided by the public, and intend to use them to show the 'identity' and history of their region. |
| Bulgaria (PSRL) | New data providers are the main target group for online training courses. The course will be promoted primarily by invitations for any potential participant – emails and personal talks. |
| Cyprus (CUT) | All those CY stakeholders, who will be included in our final list (February 2014). Of course our staff also. |
| Czech Republic (NPU) | It is still only possibility we will gain additional content providers. These new content providers are the target group. We will use our website and e-mails. |
| Denmark (KUAS) | Kristine Hoff Meyer from KUAS will need to be able to use the LoCloud aggregation service. |
| France (CG33) | The target group will be archive's IT team and local partners. |
| Germany | We will need training for LoCloud aggregation service and MINT. Also new content providers will definitively need training. We need to talk mostly personally to potential participants. |
| Greece (NTUA) (Future Library) | Starting from the ENUMERATE cultural heritage institution list and other lists held by the Hellenic Ministry of Culture. The target of the training would be: a) Some of the personnel of Future Library. b) Librarians of the 9 Greek Public Libraries supported by Future Library (Drama, Kozani, Trikala, Levadia, Korinth, Naupaktos, Keratsini-Drapetsona, Ilioupoli, Chania). There is no problem ensuring support for this. |
| Iceland (AHAI) | Mainly staff of CHAI and the local museum of Skagafjörður but we will invite other local institutes, especially if there will be some kind of introduction. |

| Country of partner | Market for online training |
|------------------------|--|
| Ireland (DP) | The online training course will be aimed at the staff at the various institutions providing the data & metadata to Europeana. The course will be promoted and explained via a series of small briefings and workshops. Liaise with each institution to identify a suitable time and location for briefing/workshop. |
| Italy (FRS) | We will promote the course among small and medium institutions by using our website and social network. We need to talk with regional institutions as Regione Umbria, MAB Umbria, which could support the promotion of the course. |
| Lithuania (VUKF) | Online training could be useful for all VUKF personnel working in LoCloud project. Additionally, we could share information about the course with other Lithuanian institutions that are involved in other Europeana projects (via e-mail, VUKF webpage, social media channels, etc.). |
| Netherlands (RCE) | We will establish the need for training with the heritage organizations that will join us in LoCloud. These are all part of our main target group. We will talk to our contacts with the interested heritage organizations about the online training. |
| Norway (NRA) | All Norwegian stakeholders (local institutions in different regions of Norway), who will be included in our final list (February 2014) and of course colleagues at NRA that are interested. Need to talk to, to ensure maximum interest and support for this: Arts Council of Norway and directly to some local institutions. |
| Poland (PSNC) | As we are supposed to develop these trainings we would like to wait at the responses from other partners. Since 2009 we are running courses developed in AccessIT and AccessITplus on a regular basis. |
| Portugal (FMNF) | We prepared a small web survey that will be sent in a couple of days to professionals from archives, museums and libraries. We hope that this survey results help us to know the potential “clients” for online course. We will promote the course using our website and facebook profile as well as e-mail dissemination We will request for help to National Library, National Archive and General Directorate for Cultural Heritage. We will also request for help in dissemination to the Portuguese Association of Librarians and Archivists. |
| Romania (BJC) | IT specialist from all county libraries and national content providers will be the target group. We will promote the course on line on librarians’ mailing list. With directors of all public libraries and national content providers. |
| Serbia (BGB) | We will promote the course among small and medium institutions by using our website, social network and professional mailing lists. Serbian national center for digitisation. |
| Slovakia (PrifUK KAEG) | We will need training for LoCloud aggregation service and MINT. Also new content providers will need training. We need to talk mostly personally to potential participants. |
| Slovenia (Zavad Jara) | Depends on the situation we are interested on training on geolocation enrichment and metadata enrichment tools and possible Wikimedia/crowd sourcing. Target group is Kamra’s development team |

| Country of partner | Market for online training |
|--------------------------|---|
| Spain (MECD) | As we foresee a large group of participants, the main target group is the staff of MECD. Then MECD will address training of stakeholders. |
| Sweden (ABMR) | Both the working group and the content partners need training and support for services and tools developed in LoCloud, on different levels. The main target group will be the working group. |
| Turkey (HU) | We have reached more than 500 participants in the digitization education that is the most crowded online distance education application in LIS in Turkey. In WP4, our target group will be individuals who work in small and medium scaled cultural heritage institutions. We can also promote this course as OER material by supporting lifelong learning and we can reach more different groups who would like to benefit from this kind of education. There are two major professional associations in Turkey. They are Turkish Library Association (TLA) and University and Research Librarians' Association (URLA). We will keep in touch with their managerial boards and they have some branches located in different cities in Turkey. We will use professional and local discussion lists, namely known as of UNAK and KUTUP-L, for increasing interest and support. |
| United Kingdom (UoY ADS) | As discussed in the York workshop, it has been clearly communicated to us from the potential participants contacted through our planning group, most do not have interest or resources beyond making their data ready for export, and the time and effort required to learn to use the infrastructure will not be available. As such, we expect to use the expertise gained in the CARARE project and in preparing our own metadata for ingest (and our many years of experience working with depositors), to do the work within the ADS. We do not have a main target group for online training. |

9. Conclusions

The majority of content provider partners are planning to have their **metadata available for ingestion** by the LoCloud aggregator before the end of 2014. In some other cases clarification and support is needed by the partners responsible for the overall ingestion process. In a few cases, there is a need for further discussion of the role and extent of metadata provision to the LoCloud aggregator, in view of the existing aggregation pipeline to Europeana in that country.

A substantial number of **content sources in addition to those described in the DOW** have been identified by country partners. It is probable that this number will increase as LoCloud proceeds. Availability of the Lightweight Digital Library is seen as pre-requisite to approaching smaller institutions about their online content by a number of partners. Attention will be required to the scheduling of preparation and ingestion of this metadata, in view of the commitment to make available to Europeana the content listed in the DoW and to meet the Year 3 KPI of 3 million items.

An acceptable basis has been established for the use of **intermediate or 'pivot' metadata schemas** between partners' native schemas and EDM. A number of partners wish to use or map directly to EDM. Whilst mappings are available from CARARE and LIDO, further work is needed clarify the position for EDM and to define what is needed by libraries and other small institutions currently Dublin Core simple, especially when additional content providers, beyond those listed in the DOW, come on stream.

There is more than sufficient interest among partners in being involved in the **testing** of both the cloud-based infrastructure components and the microservices (SaaS). This will need to be distributed rationally. There may be need to promote more interest in testing crawler-friendly tagging and other novel ingestion methods, although these responses were obtained before the presentation on the subject at the London Plenary meeting which appeared to generate considerable interest.

The responses provide a useful insight into the level and nature of demand for the proposed **online training course**, which is substantial. A basis for targeting the course should be possible to establish from following-up this information.

Annex I – Template for country action plans



This document is intended to be a guidance template for preparing the country/regional Action plan in Task 1.3.3 and to prompt thinking about the issues involved. It should be read in conjunction with the Description of Work and the timetable specified there and should build on and expand the information provided in the table you completed after the kick off meeting.

These Action Plans are due to be submitted by the end of Month 7 (September) in order to enable completion of a Deliverable in Month 9 (November). They should be finalised following your participation in one of the workshops planned for August/September (at which there will be a session on Action Planning) and will provide a basis for detailed discussion and feedback at the Plenary in November, prior to our completion of D1.4.

The following is the Task description from the DoW

Task 1.3 Action planning

1.3.1 The LoCloud partner in each territory will convene, or otherwise associate with, a planning group involving key players in the cultural sector by Month 4.

1.3.2 Action plans will be prepared by the country partners to identify the steps needed in a territory to implement the IaaS or SaaS solutions for aggregation by Month 7.

D1.4 Consolidated action plans [Month 9]

Checklist of headings/questions for your Action Plan

1 Content and metadata

When do you foresee the metadata for the content listed in the DoW content table being ready for ingestion by the LoCloud aggregator? What steps are needed before then?

Which of the following do you need to do?

- Publish content online
- Clear IPR
- Sign Europeana DEA
- Capture metadata
- Enrich metadata
- Provide unique identifiers/URIs
- Establish a means to export metadata via OAI/SML/CSV/Other
- Map metadata to an intermediary schema: CARARE/LIDO/EAD/other
- Quality assure metadata is ready for Europeana

Which content provider institutions (additional to the ones in the DoW content table) will be approached, with timetable?

2 Politics of aggregation

Which local or regional aggregator service(s) will you need to discuss the work of LoCloud with to agree a mutually beneficial/non-conflicting approach?

Do you foresee any risks or problems in achieving this? If so, please explain.

Which intermediate metadata schemas do you envisage needing to promote and support among content provider institutions and how?

- CARARE
- LIDO
- EAD
- EDM
- ESE
- Other (say which)

3 Infrastructure testing

Which of the lightweight cloud infrastructure components in WP2 do you envisage being involved in testing? Who will be involved?

- Cloud based metadata preparation tools (e.g. MINT)
- Crawler-friendly metadata tagging
- Other methods of ingestion
- Lightweight Digital Library

4 Microservice (SaaS) testing

Which of the microservices in WP3 would you like to be involved with testing. Who will be involved?

- Geolocation enrichment tools
- Metadata Enrichment
- Vocabularies and languages
- Historic place names
- Wikimedia/ crowd sourcing

5 Online training

Who do you see as the main target group for the online training course in WP4? By what means will you introduce and promote the course?

Who do you need to talk to, to ensure maximum interest and support for this?

6 Dissemination

By what means will you gain support from partner organisations and stakeholders in the cultural sector? How will you promote knowledge of the results of LoCloud, coordinate access to local heritage content and advocate the contribution of content/metadata to Europeana' in your region/country?

- Workshops
- Conferences or other events
- Social networks or online forums
- Websites
- Other

How would you promote participation by regions and localities in the planned LoCloud competition (WP6)?

Annex 2 - Detailed metadata preparation activities described by individual partners

1 Discovery Project (Ireland)

Royal Society of Antiquities Ireland (RSAI)

Content including Lantern slide collection & Du Noyer Collection

- Publish content online – Digitised content needs to be transferred into repository within Discovery Programme DSpace system
- Clear IPR - IPR status for all content requires detailing in document
- Sign Europeana DEA – RSAI required to sign DEA
- Enrich & Capture metadata - The RSAI required assistance on the development of their metadata schema to allow for richer description data including spatial and temporal information. Enrich geospatial place-names component based upon geonames & Logainm linked data
- Provide unique identifiers/URIs – URI generated by Discovery DSpace handle server
- Establish a means to export metadata via OAI/SML/CSV/Other – Once all metadata within DSpace system trial export via OAI & CSV
- Map metadata to an intermediary schema: CARARE/LIDO/EAD/other – Map RSAI DSpace metadata schema to CARARE using MINT tool
- Quality assure metadata is ready for Europeana – Utilise MINT or additional services to ensure metadata is compliant with EDM

Leo Swan Aerial Collection

Content include aerial photographic collection of archaeological sites & monuments

- Publish content online – Digitised content within DSpace system. Development & design of new Omeka front end for display of data
- Clear IPR - IPR cleared with content providers
- Sign Europeana DEA – DEA signed (Discovery to host data)
- Enrich & Capture metadata – Use geodata enrichment tools for the locating of aerial images with missing spatial component. Enrich geospatial place-names component based upon geonames & Logainm linked data
- Provide unique identifiers/URIs – URI generated by Discovery DSpace handle server
- Establish a means to export metadata via OAI/SML/CSV/Other – Once all metadata within DSpace system trial export via OAI & CSV
- Map metadata to an intermediary schema: CARARE/LIDO/EAD/other – Map Aerial Image metadata schema to CARARE using MINT tool
- Quality assure metadata is ready for Europeana - Utilise MINT or additional services to ensure metadata is compliant with EDM

Dublin Institute of Advanced Studies (DIAS)

Content including text, image and 3D models of ogham inscribed stones in Ireland

- Publish content online – Content already digitised and currently hosted upon DIAS website
- Clear IPR - IPR status for all content requires detailing in document
- Sign Europeana DEA – DAIS required to sign DEA
- Enrich & Capture metadata – Currently metadata exists as epidoc (TEI) file. Enrich geospatial placenames component based upon geonames & Logainm linked data

- Provide unique identifiers/URIs – Discuss with DIAS their ability to create URI for online content
- Establish a means to export metadata via OAI/SML/CSV/Other – Establish means of harvesting XML epidoc files form DIAS website
- Map metadata to an intermediary schema: CARARE/LIDO/EAD/other – Map TEI Epidoc files metadata schema to CARARE using MINT tool
- Quality assure metadata is ready for Europeana - Utilise MINT or additional services to ensure metadata is compliant with EDM

Discovery Programme Image Collection (RSAI)

- Range of images and illustrations for archaeological activities within Ireland
- Publish content online – Digitised content needs to be transferred into repository within Discovery Programme DSpace system
- Clear IPR - IPR cleared with content providers
- Sign Europeana DEA – DEA signed by Discovery in 2013
- Enrich & Capture metadata – Generate metadata based upon discovery Programme excavation databases. Enrich geospatial place names component based upon geonames & Logainm linked data
- Provide unique identifiers/URIs – URI generated by Discovery DSpace handle server
- Establish a means to export metadata via OAI/SML/CSV/Other – Once all metadata within DSpace system trial export via OAI & CSV
- Map metadata to an intermediary schema: CARARE/LIDO/EAD/other – Map Discovery metadata schema (based on Extended Dublin Core) to CARARE using MINT tool
- Quality assure metadata is ready for Europeana – Utilise MINT or additional services to ensure metadata is compliant with EDM

2. RCE (Netherlands)

Historical Cultural Landscapes (shapefiles):

Is accessible online, but data (2005) needs to be reviewed and updated.

The required metadata schema is INSPIRE: from there, CARARE md-schema will be applied.

steps needed:

- capture metadata (review and update)
- exporting metadata (XML/OAI)
- map metadata to CARARE intermediate schema, (MINT)
- ingest in MORE repository (enrich)

timetable: The dataset can be made ready for ingestion in the coming months.

2. dataset archaeological reports (21.000 reports in pdf)

These reports are available online stored in livelink and metadata in adlib.

Available in XML

Steps needed:

- capture and enrich metadata
- exporting metadata (XML)
- map metadata to CARARE intermediate schema, (MINT)
- ingest in MORE repository (enrich)

timetable: The dataset can be made ready for ingestion in 2014

Controlled vocabulary of Dutch archaeology (RNA)

This vocabulary is available online, and contains several hundred terms.
Which metadata schema to use has to be decided.

Steps needed:

map metadata to CARARE intermediate schema, (MINT)
- ingest in MORE repository (enrich)

timetable: The dataset can be made ready for ingestion in the coming months.

Institutes for which RCE acts as aggregator:

- Regional/local museums: probably via DimCon.
- Archaeological depot of province of Gelderland: part of its collection is available online, metadata schema not standard
- Other archaeological depots and museums (not present in DiMCoN) have to be contacted. A database of heritage organizations is available.