



Grant Agreement 270939

ENUMERATE

Business Plan and Sustainability Strategy

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1 Overview

ENUMERATE is a network of European museum, library and archive organisations working to develop the evidence base around digitisation of and provision of online access to our cultural heritage. It grew from a previous funded network called *NUMERIC*, which supported an interim community known as *SIG STATS*. As such, *ENUMERATE* represents a continuous and coordinated effort in the field of digitisation statistics over the past 10 years. In 2010, *ENUMERATE* received funding as a Thematic Network (TN) under the 4th call of the ICT Policy Support Programme (Strand 2.6 *Statistics on cultural heritage digitisation activities*).

The Description of Work sets out the objective and activities of *ENUMERATE* as follows:

“The primary objective of the ENUNERATE Thematic Network is to support the Digital Agenda 2020, by achieving a lasting transformation in the availability, quality, accuracy and relevance of statistical data about digitization, digital preservation and online access to cultural heritage in order to support and drive strategic decision-making at European, National and Institutional level.”

Within this overall ambition, the main objectives of the TN are:

- The development of a vibrant and sustainable European community of practice, connecting practitioners in statistical analysis and digital content creation and preservation and supporting the sharing of knowledge and best practices.
- The creation, promotion and development of a statistically valid open methodology for surveying the digitization, use, preservation and associated costs of cultural heritage materials in Member States.
- The implementation of a multi-annual programme of coordinated surveys based on this methodology, including wide-scale harmonized statistical data-gathering and more in-depth and analytical surveying of digitization activities by European cultural heritage institutions.
- The creation and maintenance of an open, sustainable data platform to collate, analyse and promote the use of the normalized data and intelligence arising from these surveys.

The current round of financial support to *ENUMERATE* as a Thematic Network comes to an end in February 2014. The purpose of this paper is to address how the benefit, products and momentum achieved under *ENUMERATE* can best be either sustained in their current form or aligned to other ongoing activities.

2 Core components

In addressing the sustainability of the output of the current phase of funded activity, it is useful to identify and describe the core components of that output, the sustainability of which needs to be addressed. These include:

Component	Description
'Core' group	The 'core' consortium for <i>ENUMERATE</i> grew out of the original <i>SIG-STATS/NUMERIC</i> community. This represents a network of committed and expert organisations with a strong investment in the field of digitisation statistics.
Stakeholders	The wider group of <i>ENUMERATE</i> stakeholders includes participating organisations across Europe. Less cohesive than the core group, this community has nevertheless invested time and effort in collating statistics and responding to surveys.
National Coordinators	The network of National Coordinators has proven to be a key component in securing a successful response to the <i>ENUMERATE</i> surveys. This is a voluntary role, usually undertaken by a strategic/Governmental organisation or professional association with an interest in the digitisation agenda. The network of National Coordinators is aligned to the European Commission's <i>Member States Expert Group on Digitisation and Online Accessibility to Cultural Heritage</i> (see also below).
Survey methodology	The development of a survey methodology and survey instrument has been the core output of the current phase of funded activity. This represents the collective knowledge of the <i>ENUMERATE</i> expert community, refined iteratively through implementation under two <i>Core Surveys</i> and one <i>Thematic Survey</i> . The process of development of the methodology has unearthed significant questions about the nature and measurability of digitisation activity and the application of the resulting data.
Survey activity	In this phase, <i>ENUMERATE</i> has focussed on 3 survey exercises – two <i>Core Surveys</i> providing top-level quantitative and qualitative information about digitisation in Europe and one <i>Thematic Survey</i> providing more in-depth analysis of specific issues. In some ways the most labour-intensive part of the work, this has required specific resourcing in the form of a contract with leading research/analysis partner Panteia.

Component	Description
Survey results	The survey processes have generated a very significant response – representing thousands of cultural heritage organisations across Europe and providing both baseline and trend data alongside in-depth qualitative information. Collectively, this data has been assembled into a body of knowledge, analysis and raw-data that is available through the <i>Data Platform</i> constructed by consortium member <i>Digibis</i> (see below).
Data platform	The data platform was developed by Digibis as a core deliverable of the funded phase of work, and has been developed with specific functionality to support the querying, manipulation and re-use of the <i>ENUMERATE</i> data. The data platform itself represents a significant investment of intellectual capital, having been developed to support specific use cases arising from the reporting needs of different communities at institutional, regional, national and EU-wide levels.
ENUMERATE website	The <i>ENUMERATE</i> website (www.enumerate.eu) has provided an effective channel through which the ongoing activity has been communicated. Alongside the use of twitter and LinkedIn, the website has enabled the project to develop its network and secure a more active participation from cultural institutions.
ENUMERATE brand identity	In the transition from <i>NUMERIC</i> and <i>SIG-STATS</i> , <i>ENUMERATE</i> was formed as a distinct brand with a design identity of its own. This comprises as a logo and design treatments that have been applied to communications materials.
ENUMERATE dissemination activity	A range of marketing/dissemination collateral has been produced to support the work of <i>ENUMERATE</i> , specifically a series of 3 hard-copy <i>Stakeholder Reports</i> and associated design files.
ENUMERATE Basecamp platform	A Basecamp platform was established to support and coordinate the work of the <i>ENUMERATE</i> consortium. This contains files pertaining to the ICT PSP proposal, messages and a record of discussions relating to the development of the <i>ENUMERATE</i> methodology.
ENUMERATE social media	In particular <i>Twitter</i> and <i>LinkedIn</i> , which were used as a communications channels.

Component	Description
Strategic relationships	<p>A key output of this phase of <i>ENUMERATE</i> has been the establishment of strategic partnerships and links to a number of related bodies and networks. These form a core part of the ongoing sustainability of the output, and include:</p> <ul style="list-style-type: none">• <i>EGMUS</i>• The European Commission• Member States Expert Group• Europeana

The following sections of this plan will set out proposed strategies for developing, archiving or sustaining the related activities, materials, relationships and outputs.

3 Core group and networking activities

The ‘core’ group of *ENUMERATE* consortium members includes 12 organisations in 8 European Member States. Most of the members of this group have been involved in this activity since the original *NUMERIC* consortium and were also members of the intervening *SIG STATS*.

The collaborative working relationships and expertise represented within this group are themselves an important output of *ENUMERATE*, and one which we consider should be sustained beyond the immediate life of the EU-funded Thematic Network.

Sustaining this networking activity, albeit on a reduced and less formal basis, would provide a platform for future coordinated actions and proposals as well as providing a persistent point of contact for stakeholders wishing to make use of the methodology.

We therefore propose to invite all current core group/consortium members to sign a Partnership Agreement¹ committing them to continuing to participate in virtual networking activity, ideally supported by at least one physical meeting per year (to coincide with another event or shared activity).

Recommendation 1.

To establish the *ENUMERATE* Working Group as an ongoing networking activity and to invite all current consortium members to sign a Partnership Agreement committing to continued participation in this group for a further 3 years.

This working group will act as a special interest group (SIG) reporting to the MSEG.

In order to do this the SIG needs a travel budget to meet at least twice a year with the National Coordinators in person in Luxembourg as part of the MSEG meetings.

4 *ENUMERATE* Stakeholders

The wider group of stakeholders in *ENUMERATE* include those cultural heritage institutions that have responded to or participated in the survey process.

There is no clear mechanism through which to sustain these wider relationships. Instead, as part of the conclusion of this phase of funded activity, the *ENUMERATE* consortium will contact all participating organisations detailing plans for sustaining access to their data and encouraging them to participate in national data-gathering activities relating to digitisation.

Recommendation 2.

That direct relationships with individual stakeholders cannot be sustained, but that all stakeholders will be contacted prior to the end of the funded phase of the work to let them know how they can continue to access their data and related materials after February.

5 National Coordinators

The network of 25-30 National Coordinators has been an essential ingredient both in securing wider participation in the *ENUMERATE* survey activity and in contributing professional knowledge and expertise to the process.

¹ A draft *Partnership Agreement* which has been agreed to by all partners, except the Ministère de la Culture et de la Communication, France can be found in **Appendix 3** below. Members of the MSEG will be asked in the next meeting in June 2014.

We envisage two main strategies for sustaining the value of this National Coordinators network:

- i) Inviting National Coordinators to sign the Partnership Agreement to become members of the informal *ENUMERATE* network (cf. Recommendation 1);
- ii) Contacting National Coordinators to encourage them to lobby their National agencies to incorporate the *ENUMERATE* methodology into National data-gathering and survey activities.

In themselves, the National Coordinators represent a significant corpus of both professional knowledge and strategic influence. A key objective ought to therefore be to use their influence to ‘embed’ the *ENUMERATE* methodology into ongoing survey activities, to ensure consistency and cross-referencing of future intelligence-gathering.

Recommendation 3.

Invite National Coordinators to sign the Partnership Agreement formally committing them to participating in the *ENUMERATE* network for a further 3 years. The venue for their meetings will be the MSEG meetings, generally held in Luxembourg.

For this to work the EC will have to confirm that they are willing to organise and fund such meetings.

Recommendation 4.

Write to all National Coordinators encouraging them to lobby for the inclusion of elements of the *ENUMERATE* methodology in their national survey activities.

6 *ENUMERATE* Survey Methodology

The *ENUMERATE* Survey Methodology is one of the central intellectual and practical outputs of the current funded phase of activity, and as such is of critical importance in planning future sustainability.

The question of next steps in relation to the methodology hinge on three main elements:

- How to ensure the ongoing accessibility of the documentation of the methodology to support other data-gathering and survey exercises;
- How to support the ongoing development, refinement and improvement of the methodology, particularly in light of changes in digitisation policy and practice;
- How to promote the methodology so that other networks and communities are aware of it and avoid ‘reinventing the wheel’

In the first year and a half after the end of the *ENUMERATE* project these elements will be supported by activity within *Europeana v3.0* project², led by partners DEN and CT.

After that it may be possible to transfer responsibility on an ongoing basis.

Recommendation 5.

To approach *Europeana* to transfer responsibility for the hosting and provision of access to the *ENUMERATE* methodology to them on an ongoing basis within the

² See Appendix 1 below.

Europeana Professional website.

7 Ongoing survey activity

The funded phase of *ENUMERATE* has focused on 3 centrally-coordinated survey exercises. While these have yielded a very significant body of useful data, this is arguably the most resource-intensive aspect of the work.

We will seek to embed data-collection using the *ENUMERATE* methodology into National and Regional survey activity, so that in future datasets from different surveys can be drawn together and compared.

Our primary channel for this is through the inclusion of the National Coordinators in the proposed *ENUMERATE* Working Group network (see **Recommendations 3 & 4**).

8 Access to *ENUMERATE* Survey Data

The *ENUMERATE* survey activity has generated a very significant body both of raw data and associated analysis (in the form of survey reports).

This data is an important resource to inform future survey activities elsewhere in Europe. To promote its ongoing availability, we will ensure that all data and resources are published on the *ENUMERATE* website in standard formats and licensed openly for re-use and distribution.

The website will continue to be maintained for at least 3 years after the end of the current phase of funding, ideally in partnership with *EGMUS* (see below).

Recommendation 6.

To make all raw data and analysis arising from funded *ENUMERATE* activity available in standard formats for download from the *ENUMERATE* website (maintained in partnership with *Europeana* for the length of *Europeana v3.0*).

9 Access to *ENUMERATE* Data Platform

The *ENUMERATE* data platform provides an important repository for the storage, manipulation, querying and use of *ENUMERATE* data by different stakeholder groups.

The data platform itself is a commercial product, and there is no ongoing investment to ensure that it will be maintained beyond the end of the funding period.

We therefore propose to approach Digibis to discuss the maintenance costs of the platform for 3 years after the end of the funded period (assuming no major new functionality or upgrades are required) and to seek to cover this from within core institutional budget, depending on cost. If no viable funding model can be found for the data platform, it will be archived and the content made available in a raw downloadable form instead.

Recommendation 7.

To enter into discussion with Digibis about the 3-year maintenance costs of the *ENUMERATE* Data Platform. (Note that 1.5 years of this are covered by costs from *Europeana v3.0*).

10 *ENUMERATE* website

The current *ENUMERATE* website at <http://www.enumerate.eu> is an important repository of files and information relating to the development of the consortium and the survey implementation. It has acted as a channel for reaching out to new audiences and keeping people informed about the progression of the work.

The website is hosted by *ENUMERATE* partner SPK on the same server as is used to host the *EGMUS* website and resources. We therefore propose to approach SPK as a partner to support the ongoing hosting of the website (assuming no additional functionality or upgrades are required). However activity within *Europeana v3.0* may change this.

There may be some cost associated with the hosting, and we will discuss with SPK how best these can be met if necessary.

Recommendation 8.

To engage with SPK to discuss the ongoing hosting of the *ENUMERATE* website alongside the *EGMUS* website and resources, after the end of *Europeana v3.0* if necessary.

11 *ENUMERATE* brand & printed material

The creation of a simple but effective *ENUMERATE* brand identity has been a useful outcome of the project. We propose to maintain this brand identity for the proposed *ENUMERATE* Working Group.

The Collections Trust has created a small archive of *ENUMERATE* printed materials, held at its London offices currently at the Natural History Museum in South Kensington. No further action in relation to this material is proposed.

12 *Basecamp* platform

The *Basecamp* platform will be archived as a repository of files and information relating to this period of funded activity. This archived repository will be maintained by the Collections Trust for at least 3 years after the end of the funded project.

Given that some partners have experienced issues in making use of the *Basecamp* site, we do not propose to use it as the platform for ongoing collaboration. Instead, the current email discussion lists (managed by SPK) will be used to support ongoing communication among the *ENUMERATE* Working Group.

13 *ENUMERATE* social media

The social media platforms, e.g. Twitter and LinkedIn, will be used by DEN and CT as part of their work within *Europeana v3.0*.

14 Strategic partnerships

ENUMERATE has been successful in establishing strategic partnerships with some of the key players in Europe with a stake in digitisation policy and investment. These partnerships will be vital in sustaining the ongoing activity.

A key outcome of this phase of funded activity is that *ENUMERATE* coordinators the Collections Trust and Digitaal Erfgoed Nederland (DEN) have succeeded in embedding the methodology into the successful proposal for *Europeana* version 3.

This engagement with Europeana will provide a core investment into sustaining the outcomes of *ENUMERATE* through the DEN office and supporting ongoing promotion and engagement with the professional community.

The aim is to embed *ENUMERATE* as a data-gathering methodology into the activities of the Europeana Network, to provide Europeana with strategic intelligence about the supply of digital content from cultural heritage institutions.

The method for gathering this data from Member States will be discussed as part of the initiation and planning of *Europeana version 3* between January and May 2014.

Recommendation 9.

To continue to develop and promote the *ENUMERATE* methodology and dataset as part of the participation in *Europeana version 3*.

15 Future project planning

We believe that the requirement for statistical intelligence about the progression of digitising Europe’s cultural heritage will continue for the foreseeable future. One aim in ensuring the ongoing viability of the *ENUMERATE* network, albeit on an informal basis, is to be prepared to form consortia to address future funding opportunities.

We will therefore continue to monitor current and forthcoming EU programmes to identify opportunities to build on the *ENUMERATE* body of knowledge and professional community.

Recommendation 10.

To continue to monitor current and forthcoming EU programmes to identify opportunities to develop future funded activity based on the *ENUMERATE* network and methodology.

16 Summary of Recommendations/Actions

The following recommendations/actions have been identified in order to secure ongoing access to and sustainability of the core components of the funded *ENUMERATE* Thematic Network:

1. To establish the *ENUMERATE* Working Group as an ongoing networking activity and to invite all current consortium members to sign a Partnership Agreement committing to continued participation in this group for a further 3 years.
This working group will act as a special interest group (SIG) reporting to the MSEG.
2. That direct relationships with individual stakeholders cannot be sustained, but that all stakeholders will be contacted prior to the end of the funded phase of the work to let them know how they can continue to access their data and related materials after February.
3. Invite National Coordinators to sign the Partnership Agreement formally committing them to participating in the *ENUMERATE* network for a further 3 years. The venue for their meetings will be the MSEG meetings, generally held in Luxembourg.
4. Write to all National Coordinators encouraging them to lobby for the inclusion of elements of the *ENUMERATE* methodology in their national survey activities.
5. To approach Europeana to transfer responsibility for the hosting and provision of access to the *ENUMERATE* methodology to them on an ongoing basis within the Europeana Professional website.
6. To make all raw data and analysis arising from funded *ENUMERATE* activity available in standard formats for download from the *ENUMERATE* website (maintained in partnership with Europeana for the length of *Europeana v3.0*).
7. To enter into discussion with Digibis about the 3-year maintenance costs of the *ENUMERATE* Data Platform. (Note that 1.5 years of this are covered by costs from *Europeana v3.0*).
8. To engage with SPK to discuss the ongoing hosting of the *ENUMERATE* website alongside the EGMUS website and resources, after the end of *Europeana v3.0*.
9. To continue to develop and promote the *ENUMERATE* methodology and dataset as part of the participation in Europeana version 3.
10. To continue to monitor current and forthcoming EU programmes to identify opportunities to develop future funded activity based on the *ENUMERATE* network and methodology.

Appendix 1 – ENUMERATE in *Europeana v3.0*

The ICT PSP project *Europeana v3.0* (620484) has, as part of its work, a continuation of ENUMERATE activity. The project begins at the start of June 2014 and runs for 12 months. *Europeana* activity takes place within the Work Package 1: Aggregation one of the objectives is to “Consolidate use of the ENUMERATE Framework.”

Task 1.6 Consolidate use of the ENUMERATE Framework (Lead: DEN/CT)

This task is a first step in making the ENUMERATE Framework a sustainable resource under the core service platform *Europeana*. Bringing the expertise built into the ENUMERATE project into the operational environment of *Europeana v3.0* has two advantages: the results of ENUMERATE will be continued through the work on *Europeana* and *Europeana* gets a head start to run and coordinate quantitative surveys to digital cultural heritage services in Europe. This first step has two components divided over two subtasks:

Subtask 1.6.1 Manage and develop the ENUMERATE framework and platform

This subtask manages the ENUMERATE framework and data platform. It will make sure that the questionnaire, the documentation and the guidelines for contributors are kept up to date, that the National Coordinators are informed about new activities and are kept involved in the work. In collaboration with WP6 Corporate Communications, the documentation will be moved from the ENUMERATE website to the *Europeana Pro* platform, to become an integral part of the *Europeana* core service platform.

Consulting the *Europeana* Network (in collaboration with WP4 Network and Sustainability), this subtask will also identify topics fit to add to the ENUMERATE framework. In this context, one can think of the proportion of orphan and out-of-commerce works in cultural heritage collections across Europe or topics that were included in past projects related to *Europeana*.

Milestones

MS6: *Migration of the ENUMERATE framework on the Europeana Professional platform* [August 2014]

MS7: *Draft plan on future topics to be included in the ENUMERATE framework* [November 2014]

MS8: *Updated ENUMERATE documentation and guidelines* [Due January 2015]

Subtask 1.6.2 Conduct a new survey, analyse data and report on results

In early 2015, a new survey will be distributed among European cultural heritage institutions, following the ENUMERATE framework (the questionnaire, the methodology for sampling etc.). The questionnaire will address four main issues:

- The size of digital heritage collections;
- The cost of digital heritage;
- The use of digital heritage services;
- Digital preservation.

The questionnaire will be sent out one year after the last ENUMERATE questionnaire was rolled out. The distribution will be done through the National Coordinators. The data collected with the survey will be processed and analysed according to statistical guidelines.

The software used will be SPSS or similar. The reporting on the results of the survey will follow the format developed in the ENUMERATE project, in order to make results comparable. There will be an overall report with all the results of the survey, as well as separate sheets to highlight specific results from the survey.

Milestone

MS9: *Distribution of the ENUMERATE questionnaire across Europe* [Due February 2015]

Deliverable

D1.2: *Report on ENUMERATE survey* [Report, public dissemination, due May 2015]

Appendix 2 – Dissemination Plan (2014)

Below is an outline dissemination plan for the calendar year 2014 and the first half of 2015³.

2014:

Month	Tool: Activity	Audience ⁴
February	<i>Newsletter</i> : Completion and distribution of final issue to include 2 nd Core Survey	<ul style="list-style-type: none"> • Internal actors; • External actors; • External stakeholders; • Wider community of practice.
March	<i>3rd Annual Stakeholder Report</i> : Distribution (Includes 2 nd Core Survey)	<ul style="list-style-type: none"> • External stakeholders; • Wider community of practice.
	<i>Website</i> : Updated to include publishable version of the 2 nd Core Survey	<ul style="list-style-type: none"> • External actors; • External stakeholders; • Wider community of practice.
	<i>Social media</i> : Announcement of publishable version of the 2 nd Core Survey	<ul style="list-style-type: none"> • External stakeholders; • Wider community of practice.
	<i>National coordinator e-mail list</i> : Announcement of publishable version of the 2 nd Core Survey	<ul style="list-style-type: none"> • Internal actors; • External actors.
April	<i>Website</i> : Updated to reflect completion of the EC-funded project (all public deliverables available)	<ul style="list-style-type: none"> • External actors; • External stakeholders; • Wider community of practice.
	<i>Project e-mail list</i> : Discussion on setting up of the <i>ENUMERATE</i> Working Group and Partnership Agreement	<ul style="list-style-type: none"> • Internal actors.

³ We use the calendar year 2014 rather than the *ENUMERATE* project year February 2014-January 2015 in order to simplify management.

⁴ Refer to deliverable D1.8: for more details on these

Month	Tool: Activity	Audience ⁵
May	National coordinator e-mail list. Announcement of results of discussion on setting up of the <i>ENUMERATE</i> Working Group and partnership agreement	<ul style="list-style-type: none"> • Internal actors; • External actors.
	Social media: Announcement of results of discussion on setting up of the <i>ENUMERATE</i> Working Group	<ul style="list-style-type: none"> • External stakeholders; • Wider community of practice.
June	Newsletter. Including activity re: launch of <i>Europeana v3.0</i> and <i>ENUMERATE</i> working group	<ul style="list-style-type: none"> • Internal actors; • External actors; • External stakeholders; • Wider community of practice.
July	External events: Presentation of <i>ENUMERATE</i> results and future at various events , e.g.: <ul style="list-style-type: none"> • CIDOC (Museum); • MSEG. 	<ul style="list-style-type: none"> • External stakeholders; • Wider community of practice.
August		
September		
October		
November		
December	Newsletter. Reflecting <i>ENUMERATE</i> dissemination and news of activities.	<ul style="list-style-type: none"> • Internal actors; • External actors; • External stakeholders; • Wider community of practice.

⁵ Refer to deliverable D1.8: for more details on these

2015:

Month	Tool: Activity	Audience ⁶
<i>February</i>	<i>E-mail, social media:</i> Distribution of the <i>ENUMERATE</i> questionnaire across Europe (<i>Europeana v3.0, MS9</i>)	<ul style="list-style-type: none"> • Internal actors; • External actors; • External stakeholders; • Wider community of practice.
<i>June</i>	<i>E-mail, social media:</i> Publication of results of the <i>Europeana v3.0 ENUMERATE</i> survey	<ul style="list-style-type: none"> • Internal actors; • External actors; • External stakeholders; • Wider community of practice.

⁶ Refer to deliverable D1.8: for more details on these

Appendix 3 – Draft Partnership Agreement

Below is the draft Partnership Agreement for ENUMERATE:

ENUMERATE PARTNERSHIP AGREEMENT

Draft version 1.0. 18.03.2014

About this Agreement

ENUMERATE is a Working Group of organisations and individuals with an interest in improving statistical intelligence about digitisation, digital preservation and the provision of online access to cultural heritage material in European museums, archives and libraries.

The purpose of this Agreement is to set out a framework of agreed actions and activities to support:

- Ongoing access to the data and documentation developed by the EC-funded ENUMERATE Thematic Network;
- Networking and knowledge-sharing activities to promote the future development of the ENUMERATE methodology;
- Collaboration to embed the ENUMERATE methodology and Conceptual Framework into institutional, National and European data-gathering initiatives on Digitisation.

Commitment of participants

By signing this Agreement, participants are committing to join the ENUMERATE Working Group, which is identified as a Special Interest Group of the European Commission's Member States Expert Group on Digitisation, Digital Preservation and Online Access to Cultural Heritage.

Participants in this Working Group are committed to:

- Promoting awareness of ENUMERATE as a coherent body of activity to improve intelligence about digitisation in Europe;
- Promoting the findings of the ENUMERATE Thematic Network as a coherent baseline of statistical data about digitisation of cultural heritage in Europe;

- Where feasible, meeting once annually (meetings to coincide with suitable existing sector/network events) to review progress and to identify opportunities for further development;
- Working to encourage the embedding of the ENUMERATE methodology and Conceptual Framework into institutional and national data-gathering efforts in their community;
- Developing key messages and policy recommendations to inform decision-making by the European Commission;
- Working to identify future opportunities to build on ENUMERATE, including where appropriate future funded initiatives.

Benefits of participation

Organisations and individuals participating in this Working Group anticipate the following benefits:

- Opportunities for networking and knowledge-sharing
- Access to a members-only group of experts and professionals
- Access to up-to-date, accurate information about digitisation statistics
- Opportunities to contribute to the development of the methodology and Conceptual Framework
- Potential access to future funding opportunities
- Access to tools and datasets including new outputs from future work
- Opportunity to contribute to future sustainability planning and/or business development relating to ENUMERATE

Terms of participation

By accepting this Partnership Agreement, you are accepting the following terms:

- That the period of this Partnership Agreement is understood to be ongoing subject to the provision for termination (see below);
- That you retain the right to terminate the Agreement at any time, subject to one month's formal notice in writing.

Confirmation of participation

I hereby confirm on behalf of (myself/organisation) [] that we are willing to become a member of the ENUMERATE Working Group and to accept the terms of this Partnership Agreement.

Signed:

Date:

Counter-signed:

Partners of the ENUMERATE project who are willing to sign this agreement are:

- Collections Trust, United Kingdom;
- Stichting DEN (Digitaal Erfgoed Nederland), Netherlands;
- FARO. Vlaams steunpunt voor cultureel erfgoed, Belgium;
- Narodna in univerzitetna knjižnica, Slovenia;
- DIGIBÍS. Producciones Digitales, Spain;
- Stiftung Preußischer Kulturbesitz (SPK), Germany;
- Országos Széchényi Könyvtár, Hungary;
- Koninklijke Bibliotheek, Netherlands (for the European Digital Library);
- Österreichische Nationalbibliothek (ÖNB), Austria.

Further signatories will be recruited at the next, Luxembourg, meeting of the MSEG in June 2014. It is hoped that the Ministère de la Culture et de la Communication, France, will be able to sign at some point.