## Europeana Foundation Governing Board Meeting

**23 November 2017**  
*16h30 – 18h00 CET*  
*Teleconference*

### Agenda

*Action Proposed: Board to formally adopt*

<table>
<thead>
<tr>
<th>Time</th>
<th>Session</th>
<th>Details</th>
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<tbody>
<tr>
<td>16:30 - 16:35</td>
<td>Opening; apologies; meeting quorum; formally adopting the agenda</td>
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<td>16:35 – 16:40</td>
<td>I. Minutes, decisions &amp; actions of 28 September 2017 meeting - Chair, Elisabeth Niggemann</td>
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<td>Paper 1A Confidential - Minutes of 28 September 2017 meeting</td>
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<td>Paper 1B Public - Decisions &amp; actions of 28 September meeting</td>
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<td>Paper 1C Public - Public Précis of minutes 28 September meeting</td>
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<td><em>Action proposed: For information and approval</em></td>
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<td>16:40 – 17:00</td>
<td>II. Governance - Jill Cousins</td>
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<td>Paper 2A Public - The construct of the Advisory Board; Verbal update from 14 May DCHE meeting discussions</td>
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<td>Paper 2B Confidential - Three Expert Members and the Austrian Presidency Representative</td>
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<td><em>Action proposed: For comment via basecamp and for final voting at 23 November meeting</em></td>
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<td>17:00 – 17:15</td>
<td>III. Fact Sheet - A Request from European Commission; and Meeting with Europeana Evaluators - Jill Cousins</td>
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<td>Paper 3A Public - Fact sheet on Europeana</td>
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<td>Paper 3B Confidential - Meeting with Evaluators</td>
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<td><em>Action proposed: For information and discussion</em></td>
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17:15 – 17:25  IV. Finance & Financial Sustainability of Europeana - Albert Verhaar

Paper 4A Confidential - Funding Update
Paper 4B Confidential - Cashflow Update
Paper 4C Confidential - QIII Report against Budget
Paper 4D Confidential - Budget 2018
Action proposed: For information and discussion

17:35 - 17:35  V. Business Plan 2018 - Harry Verwayen

Verbal Update on Business Plan 2018 Goals and Objectives
Action proposed: for information

17:35 - 17:55  VI. Progress Updates

Verbal Updates:
- DSI-4
- CEF Committee & WP 2017

Proposed Action: Board members are given very brief updates on these topics to ask questions or raise issues in discussion.

For Q&A:

Paper 5 Public - DSI-3 1st Periodic Report - Max Kaiser
Paper 6 Public - Future Proofing Data Exchange Agreements - Paul Keller
Verbal Update - Copyright - Paul Keller
Paper 7 Public - Web Traffic, Social media and Google indexing - Harry Verwayen
Paper 8 Public - Content Report – Harry Verwayen
Paper 9 Public - Europeana Network Association Update - Merete Sanderhoff
Paper 10 Public - Overview of Forthcoming Events - Jill Cousins

Proposed Action: For information and questions & answers

17:55 - 18:00  VII. Any Other Business

- 2018 meetings
  5 March – all-day physical meeting, Frankfurt
  11 April – teleconference meeting
  19 June – teleconference meeting
  21 September – all-day physical meeting, The Hague / Amsterdam
  20 November – teleconference meeting
18:00  Closing

**Circulation:**
Europeana Foundation Governing Board Members & Observers

**Classification:**
Public