Europeana Foundation Governing Board Meeting

Agenda of Europeana Governing Board Meeting 28 September 2017
Action proposed: Board to adopt

09:30 – 09:45 Arrival at VU
09:45 - 10:00 Coffee
10:00 - 10:20 Opening
Tour de table; apologies; appointments; meeting quorum; adoption of the agenda - Paul Keller

10:20 – 10:25 I. Minutes, decisions & actions of 15 June 2017 meeting - Paul Keller

Paper 1A Confidential - Minutes of 15 June 2017 meeting
Paper 1B Public - Decisions & actions of 15 June meeting
Paper 1C Public - Précis of minutes 15 June meeting
Action proposed: Board to approve minutes and actions & decisions.

10:25 – 11:30 II. Governance - Jill Cousins

Paper 2 Confidential - Proposal on the construct of the Advisory Board
Action proposed: For discussion and decision on the way forward

11:30 – 11:50 III. Finance & Financial Sustainability of Europeana - Albert Verhaar

Paper 3A Confidential - Funding Update
Paper 3B Confidential - Cashflow Update
Paper 3C Confidential - QII Report against Budget
Action proposed: For information and discussion
IV. Aspiration & Approach - *Jill Cousins*

Paper 4 *Public* - Joint Aspiration, Europeana Foundation combined Governing Board & Staff Approach proposal in conjunction with Europeana Network Association Approach, and next steps

*Action proposed:* Final approval of the Aspiration; to discuss combined Board & Staff approach and its short public-facing version; approve or propose amendments; and agree on next steps

12:20 – 13:20 Lunch

13:20 - 16:20 V. Briefing Book and Business Plan 2017 – *All, in discussion*

**Briefing Book** *Public*

**Business Plan 2017**

*Proposed Action:* For discussion, looking back and critiquing progress against Business Plan 2017 and looking ahead reflecting upon future actions and Business Plan 2018. Board members are expected and requested to read the briefing book before the meeting and ask questions or raise issues in discussion.

**Topics for discussion:**

- Projects: DSI-2 Review, DSI-3 and Procurement, Generic Services 2018
  
  - **Paper 5A Public** - Summary of DSI-2 Report
- Advocacy for CEF
- Evaluation of Europeana
- Business Plan 2017 Progress and KPIs
  
  - **Paper 5B Public** - Content Report
  - **Paper 5C Public** - Web Traffic & Social Media Report
  
  - **Paper 5D Public** - Status of KPIs

14:45 - 15:00 Coffee break

- Curated and non-Curated Collections
- Next Steps for Metis and Operation Direct
  
  - **Paper 5E Confidential** - Metis and Operation Direct
- Copyright Reform
- Rightsstatements.org
- Innovation Agenda Taskforce
- Support of European Year of Cultural Heritage
- Europeana Network Association Update
- Overview of Forthcoming Events
- Report on Maltese Conference
- Plans for Estonian Presidency Meeting
VI. Any Other Business

- Board’s feedback about the meeting Briefing Book
- Next meeting - 23 November 2017 – Teleconference

16:30 Closing

Circulation:
Europeana Foundation Governing Board Members & Observers

Classification:
Public