

Europeana Foundation Governing Board Meeting

19 June 2018
16h30 – 18h00 CEST

Public precis of 11 April Board call

The precis was published on [Pro](#) and shared with the DCHE

Some discussions are omitted from this version as they are deemed confidential to the Governing Board at this point in time. The public meeting papers and the public documents referred to in these minutes can be seen [here on Europeana Pro](#).

Attendees:

(EN) Elisabeth Niggemann, National Library of Germany, Germany - Chair
(PK) Paul Keller, Kennisland, The Netherlands
(UZ) Uldis Zarins, National Library of Latvia, Latvia
(AM) Agnès Magnien, Institut national de l'audiovisuel, France
(MK) Max Kaiser, Austrian National Library (ONB), Austria
(MR) Mirjam Raabis, Ministry of Culture of Estonia, (sitting) Estonian Presidency
(JF) Jeannette Frey, Ligue des Bibliothèques Européennes de Recherche (LIBER), Switzerland
(MP) Martijn Pronk, Van Gogh Museum, The Netherlands
(MS) Merete Sanderhoff, SMK, Denmark
(JLR) Joke van der Leeuw-Roord, EUROCLIO, The Netherlands
(CV) Concha Vilarino, Ministry of Education, Culture and Sport of Spain, Spain
(SH) Stefan Hahn, Directorate of Arts & Culture of Austrian Federal Chancellery, Austrian Presidency
(LA) Lora Aroyo, VU University, Bulgaria

Observers:

(EF) Elisabeth Freyre, Bibliothèque nationale de France

Apologies:

(BD) Brid Dooley, FIAT-IFTA, Ireland
(KH) Karin van Honacker, EURBICA, Belgium
(AB) Axenia Boneva, Ministry of Culture of Bulgaria, Bulgarian Presidency
(MHS) Monika Hagedorn-Saupe, International Council of Museums Europe, Germany
(JO) Johan Oomen, Netherlands Institute for Sound and Vision, The Netherlands
(LH) Lorna Hughes, University of Glasgow, UK
(EK) Elsbeth Kwant, Koninklijke Bibliotheek (KB), The Netherlands - observer

Europeana Office:

(HV) Harry Verwayen
(AV) Albert Verhaar
(SA) Shadi Ardalan

(ZN) Zubia Naqvi (present during the discussion on recruitment of the executive director)

Acronyms in the minutes:

EF (Europeana Foundation)
ENA (Europeana Network Association)
MC (Members Council of Europeana Network Association)
MS (Member States)
EC (European Commission)
DCHE (Digital Cultural Heritage and Europeana)
CHI (Cultural Heritage Institution)

I. Opening; apologies; meeting quorum; adoption of the agenda

EN, Chair of EF Governing Board formally opened the meeting. With 13 members present, the meeting was quorate and the Board adopted the agenda as stood.

II. Minutes, decisions & actions of 5 March 2018 meeting

MS asked that her mis-quoted statement under governance in page 4 of the minutes to be reworded to "how important a united Europe is, and how Europeana can be of help achieving that".

Action 1: SA to revise MS' statement in the minutes.

HV updated the Board on the status of the actions from the 5 March meeting. The action on 'principles of Europeana' requires more detailed discussions to determine how these principles can be used, and will be taken up at the next physical meeting in September. The EF office was informed of the Board's concern over the staff under procurement and the measures taken, both verbally in the 6 March office update and in the office newsletter. Some great progress in a new direction was made at the Berlin Aggregator Forum on 17-18 March, and soon a Steering Committee will be installed. All other actions have been completed.

Action 2: HV to update the Board on the aggregators' position towards the white paper on Europeana aggregation strategy 2025.

(Paper 1C) The précis of minutes of 5 March meeting was publically shared on Pro on 28 March.

Decision 1: The Board approved Paper 1A minutes of 5 March meeting including MS' proposed revision; and Paper 1B decisions & actions of 5 March meeting.

III. Recruitment of new Executive Director

HV and AV left the call/meeting room while the Board discussed the recruitment of the new Executive Director.

EN briefed the Board on the process the recruitment committee followed, the candidates and the motivations of the Committee's recommendation. The Committee members EN, JLR, AM and MP reflected independently and came to a shared decision. The Committee ensured observance of values such as transparency of the recruitment process and equal treatment of all applicants. Thus the Committee recommended to appoint HV as the Executive Director.

None of the Board members present at the meeting opposed to or disapproved of HV's appointment, nor did anyone abstain.

Decision 2: With 13 votes in favour, therefore, the Board appointed HV as the new Executive Director of Europeana Foundation effective 1 May 2018. The six other Board members were not present at the meeting.

There is a communication plan to inform the Europeana Foundation staff, EC and MS, ENA Members Council and the partners on Thursday 12 April and there will be a press release on Friday 13 April.
Action 3: SA to post the press release¹ on Board basecamp on 13 April.

VI. Finance & Financial Sustainability of Europeana

AV gave an update on funding, Q1 financial report and cashflow update (Paper 3). The cashflow looks good as the EC made the payment in the beginning of April. The Annual Report 2017 will be ready by end of April. The audit was complete with no specific issue. The Governing Board will be asked via basecamp to approve the Annual Report 2017 end of April. In 2018/2019 the Member States will be asked to contribute to the funding if and after the Europeana DSI-4 contract is awarded to EF. JLR, the EF treasurer reviewed the financial reports last week, all is good until we know more about Europeana DSI-4 tender results.

VII. Progress against [Business Plan 2018](#)

Update on generic services projects 2018 (Paper 4A); Europeana DSI-3 third periodic report (Paper 4B); Current efforts to counter de-indexing of Europeana (Paper 4C); Web traffic report (Paper 4D). EK, via basecamp, praised the work on de-indexing and is interested in seeing how the entity collections would work from the search engine optimisation perspective. MS finds the feedback from the Aggregator Forum positive. HV - we are trying to get many Member States national aggregators on board in the third Generic Services proposal. It is a bit more difficult with the domain aggregators.

VIII. Europeana Network Association ([Paper 5](#))

MS - At the MC meeting on 6 March we welcomed new dedicated engaged councillors among us. The MC wish to deliver their expertise in various ways, to work together more effectively and to drive and motivate the wider network. This was seen in the positive energy and most of all in a shared ambition in the March meeting. The Members Council will focus on community-building efforts to activate and strengthen the Network, moving to a community-based structure. The EC speaks highly of the Network. We try to keep the focus on that message and ask the EC to help conserve our democratic way of working. EK, via basecamp, is curious to know how the number of 2145 members relates to a total number of people active in European heritage institutions.

IX. Any Other Business

The next meeting will be via teleconference on 19 June at 16h30 CEST.
The meeting ended at 18:00

Circulation: Europeana Foundation Governing Board Members, Observers and DCHE

Classification: Public

¹ <https://pro.europeana.eu/post/europeana-foundation-appoints-new-executive-director>