



# Europeana Foundation Governing Board Meeting

AGENDA  
Public

27 February 2017  
09h45 – 16h30 CET  
Koninklijke Bibliotheek  
[Prins Willem-Alexanderhof 5](#)  
[2595 BE The Hague](#)  
5<sup>th</sup> Fl. , I5.200

Meeting Wi-Fi Network: Vergader  
Password: Multatuli1820

## AGENDA

- 9:45 – 10:00**                      **Arrival and coffee**
- 10:00 – 10:05**                      **Opening, salutation, tour de table, welcome new members and adoption of the agenda - Jan Muller**
- 10:05 – 10:15**                      **I. Minutes, Decisions & Actions of 16 November 2016 Meeting - Jan Muller**  
Paper 1A *Confidential* - Minutes of Meeting 16 Nov  
Paper 1B *Public* - Decisions & Actions of Meeting 16 Nov  
Paper 1C *Public* - Summary of Minutes 16 Nov Meeting  
*Action proposed: Board to approve*
- 10:15 – 10:35**                      **II. Governance - Jill Cousins & Shadi Ardalan**  
Paper 2 *Public* - Appointment of Europeana Network Association Management Board on the Governing Board, approximate ending terms of Founding Members and Representatives of Content Holder Associations  
*Action proposed: For approval of the resolution to appoint the new members, and for information and forward planning*
- 10:35 - 10:55**                      **III. Report on Business plan 2016 - Harry Verwayen**  
Paper 3 *Public* - Business Plan 2016 Report  
*Action proposed: For information*
- 10:55 - 11:40**                      **IV. Europeana Foundation Strategy & Business Plan - Jill Cousins & Harry Verwayen**  
Paper 4A *Public* - Europeana Strategy Refined  
Paper 4B *Public* - Business Plan 2017





*Action proposed:*

*Strategy - Approval for the minutes of Basecamp decision by the Board with discussion on potential risks and mitigations*

*Business Plan 2017 - Approval*

**11:40 – 12:40**

**V. Vision & Mission - Jill Cousins & Uldis Zarins**

Paper 5A *Confidential* - Europeana Vision (Aspiration) Proposal and Europeana Network Association Mission (Approach)

Paper 5B *Confidential* - Europeana Foundation Mission (Approach) Elements

*Action proposed: Board to discuss aspiration proposal, approve or propose amendments; and to discuss and agree on elements that should be included in the Europeana Foundation Mission (Approach) and set up a group to present a draft for approval at next Board meeting*

**12:40 – 13:30**

**Lunch at KB**

**13:30 – 13:45**

**VI. Finance & Financial Sustainability of Europeana - Albert Verhaar**

Paper 6A *Confidential* - 2016 Budget versus Actuals

Paper 6B *Confidential* - Funding Update

Paper 6C *Confidential* - Budget 2017 Update

Paper 6D *Confidential* - Cashflow Update

*Action proposed: For information and discussion*

**13:45 – 14:30**

**VII. Procurement & Evaluation of Europeana - Jill Cousins**

Paper 7 *Confidential* - Procurement Update

Verbal Update - Evaluation

*Action proposed: For information and discussion*

**14:30 – 14:45**

**VIII. DSI II Project - Martijn Pronk**

Paper 8 *Public* - Progress Report on DSI II for the Steering Committee

*Action proposed: For approval*

**14:45 – 15:00**

**IX. Proposed Project Submissions & H2020 Results Analysis - Jill Cousins**

Paper 9A *Public* - Proposed Project Submissions

*Action proposed: For discussion and approval*

Paper 9B *Confidential* - Final Report on H2020 Results Analysis

*Action proposed: For discussion, decision on recommendations and approval of the report for publication*



- 15:00 – 15:15**                      **Coffee break**
- 15:15 – 15:35**                      **X. Copyright Reform - Jill Cousins**  
Paper 10 *Public* - Update on Europeana Copyright Policy  
Advocacy Efforts  
*Action proposed: For information and to take note of the work being undertaken and suggest how to engage the non-library sectors more actively*
- 15:35 – 15:50**                      **XI. Europeana Network Association - Chair / Vice Chair of ENA**  
Paper 11 *Public* - Europeana Network Association Update  
*Action proposed: For information*
- 15:50 – 16:15**                      **XII. Forthcoming Presidencies & Events - Jill Cousins & Presidency Board Members**  
Paper 12A *Public* - Overview of Current and Upcoming Presidencies  
Paper 12B *Public* - Overview of Forthcoming Events  
*Action proposed: For information and Q&A*
- 16:15 – 16:30**                      **Any Other Business**
- Registration of Board Members with the Dutch Chamber of Commerce
  - Next meeting  
- 6 April 2017 - teleconference call
  - Following meetings in 2017  
- 15 June 2017 - teleconference call  
- 28 September 2017 - all day physical meeting, venue tbd  
- 8 or 23 November 2017 - teleconference call
- Action proposed: For information*
- 16:30**                                      **Closing and departures**

**Circulation:**

Europeana Foundation Governing Board Members & Observers

**Classification:**

Public