

10 June 2020, 14:30 - 16:00 CET
Virtual meeting

MINUTES

Attendees Marco de Niet (MdN, Chair), Georgia Angelaki (GA), Fred Truyen (FT), Sara Di Giorgio (SdG), Stephan Bartholmei (SB), Susan Hazan (SH), Rob Davies (RD), Albert Verhaar (AV), Zuzana Malicherova (ZM)

Actions

- **Action 2020 recurring: ZM - to share the minutes of the previous and this MB meeting with the MC and on Pro, and update the list of actions on Basecamp.**
- **Action 2020-26: ZM/MB - to ask the Community SGs whether and how they wish to repurpose their budgets, based on their feedback the MB to re-evaluate the mid-term budget spending.**
- **Action 2020-27: ZM/AV/FT - to prepare a budget update and forecast for the MC meeting in July.**
- **Action 2020-28: MdN - to propose methodology for the digital transformation breakout sessions of the MC meeting on Basecamp.**
- **Action 2020-29: ZM - to explain the organisation and technical aspects of the MC meeting, following the EAF meeting example once the agenda is finalized.**
- **Action 2020-30: ZM - to ask Councillors to indicate in advance which community breakout group they wish to join.**
- **Action 2020-31: ZM - to ask the community chairs to record a video update on community activities prior to the meeting.**
- **Action 2020-32: ZM/TvH - to create a breakdown of the current ENA membership and consider creating a membership map (e.g. of the Impact Community).**
- **Action 2020-33: MB - to propose the creation of a membership WG to the MC and recruit its first members among Councillors.**

1. Welcome to Susan and Rob

The Board welcomed SH and RD as newly appointed members.

2. Approval of minutes and pending actions from 13 May 2020

The minutes of the last meeting were approved. Action points 24, and 25 were completed, the rest is ongoing.

3. ENA Communities

- *Formal approval: [EuropeanaTech AV TF proposal](#)*

The Board formally approved and assigned budget to the [EuropeanaTech AV TF](#), as submitted by the Tech community SG.

The Board discussed what should happen with the unspent ENA budget assigned to the TFs and community activities in 2020 due to inability to conduct physical meetings this year. The underspend might reach 9000 Euros. Community SGs will be asked whether and how they want to repurpose their budgets and based on their feedback, the Board will re-evaluate the budget spending in July/August. The proposals should come from the communities and the relocation of the budget needs to be approved by the MC. SH proposed using the unspent money to support people on the other side of the digital divide with limited access to resources and equipment. AV explained that the same problem applies to all the meetings planned by the EF and its DSI partners for this year. The DSI funding will be extended by two years, but some partners will drop out. The ENA annual budget falls within the same DSI, so the Board can decide whether the money should be spent or reallocated and used next year.

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→ **Action 2020-27:** ZM/AV/FT - to prepare a budget update and forecast for the MC meeting in July.

4. Next MC meeting

- *Follow up of previous [MC webinar](#)*

The action point on SB remains pending.

- *[Discussion: finalizing the agenda](#)*

AV shared a [document containing an overview of all the strategic priorities and current DSI-4 objectives](#) that can help the MC facilitate the ENA & the strategy discussions. The MC and the ENA could actively contribute to two of the three key strategic priorities, i.e. data quality and capacity building in the next two years in line with the DSI objectives.

The digital transformation session should build on the exercise that the MC started in Lisbon but also cover the work done in the workshops, and the input from Culture 24 based on desk research and interviews. GA and HV will discuss how to best report on the digital transformation workshops, as the workshop report might be ready before the Council meeting. The community activities should also be aligned with the strategic priorities. Communities could be asked to analyze to what extent their current work plans reflect the wider Strategy.

A session on inclusivity should be added as a separate discussion point to the ENA Business (possibly addressing #blacklivesmatter, implications of Covid-19 etc.), led by SH and/or KD.

The Governance WG would like to have around 15 minutes reserved in the community breakout group session to discuss the SG relations and work dynamics. SB and BF are working on a few questions to facilitate this debate. If there will be loose ends left from this debate, they can be addressed later in the ENA business session.

- **Action 2020-28:** MdN - to propose methodology for the digital transformation breakout sessions of the MC meeting on Basecamp.
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5. Recurrent agenda items

- Approval: new membership requests
 - Discussion: How to utilize the full potential of (new) ENA members

We have seen an increasing amount of membership requests and many new people with impressive profiles and expertise joining the ENA in the past few months. The Board and the Council should therefore think about new ways to utilize the potential of these members and explore how they can actively contribute to the ENA, other than only in communities. The follow up procedure on joining the ENA should be thought through in order to maintain an ongoing dialogue and have a two way communication with the members.

- Forming a WG on membership benefits and recruitment?

MdN proposed to form a WG building on input from the New Professionals TF, dedicated to examining membership benefits, new ways of recruiting, and efforts to make the ENA more open, inclusive and diverse. Europeana should come as an example of an organisation with an inclusive mindset to inspire the CHIs. Some CHIs also have collections on minorities in Europe that should be digitized and opened up and ENA could utilize its potential to encourage this practice. We also need to question what the new members will be able to contribute to the ENA (already mentioned in the ENA impact & satisfaction survey). The new members could also be offered a digital welcome package that is more comprehensive and appealing than the current procedure. The Board members agreed that such WG should be created to take care of these issues.

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6. AOB

- Final decision: Division of remaining tasks among Board members

The division of remaining tasks was completed and agreed upon as indicated in the document.

- *Representation of MB on Europeana Foundation Governing Board, the Selection Committee for the new governance, and the programme committee of Europeana Conference 2020*

It was agreed that SH will replace EV in taking the 6th seat reserved for the ENA MB on EF Board. RD will be fully informed about the development on the EF Board and has shown his interest in joining the restructured EF Board once in place. SH stepped forward to join the Programme Committee for the Europeana 2020 event on behalf of the ENA. MdN will join the selection committee for the new Supervisory and Advisory Board on behalf of the ENA.

- *Proposal of the EuropeanaTech with regards to the Europeana/ Europeana Tech event and the organisation of a Europeana Tech event in 2021 or 2022*

The EuropeanaTech SG has decided the following:

- For 2020 our efforts will be solely focused on organising online events
- With regards to the Europeana/ EuropeanaTech event in November 2020, the SG will work towards organising a 1/2 or 1 day Tech event primarily focused around presenting AI-related developments such as the AI TF results, running a Saint-George-on a bike training webinar, etc. Clemens Neudecker will take up the role to further flesh this proposal, the AI TF and the SG.
- In the course of the year the SG will work towards organising a series of webinars around topics interesting for the Tech Community such as AI, 3D, IIF, depending on the interest and available resources (mainly people's time), which will be decoupled from the annual event, as to allow more time/flexibility for planning.
- Given the huge success of the previous physical Tech events, the SG strongly supports the idea of running a physical Tech conference in the Spring of 2021 or early 2022. For this reason, the SG asks the EF to allocate the appropriate financial resources from DSI-4 that is currently being negotiated and we ask the ENA Management Board to endorse this proposal.

The Board endorsed the idea of the EF inquiring whether DSI4 money could be allocated to a Europeana Tech physical event in 2021 and 2022 but also acknowledged that it doesn't have the mandate to impose such a decision upon the EF. The programme committee will invite a Tech representative to take the lead with the planning for November.

- *Update on digital transformation workshops*

So far, the EF team and GA have been receiving positive feedback on the content and the way the workshops are organized.

- *Update on ENA membership campaign 2020*

1097 people have confirmed their membership and 29 members decided to terminate it to this date. TvH sent a reminder in early June, the next one will follow in early July and then September.