

**Attendees** Merete Sanderhoff (MS, Chair), Joke van der Leeuw-Roord (JvdLR), Johan Oomen (JO), Paul Keller (PK), Uldis Zarins (UZ), Harry Verwayen (HV), Zuzana Malicherova (ZM), Victor-Jan Vos (VJV)

**Apologies** Jill Cousins (JC), Max Kaiser (MK)

**Actions:**

- Action 1: ZM - to share the minutes of the previous and this MB meeting with the MC and on Pro.
- Action 2: All - to populate the Highlights/Annual report google doc, ZM to contribute and add links by 31 November.
- Action 3: ZM - to create a first draft of ENA activity plan and circulate it prior to the MC meeting.
- Action 4: All - promote the MC elections and AGM 2017 to get as many registrations as possible; contact our partners in Italy to invite more locals.
- Action 5: ZM - to start preparing the elections campaign video that will go out by 20 November.
- Action 6: HV/JC/GvdL/VJV - to revise the AGM programme.
- Action 7: All - to include Europeana gifs in their presentations for the AGM.
- Action 8: ZM/VJV/MS - to have additional call to discuss the MC meeting agenda.
- Action 9: PK/VJV - to discuss and clarify the budget under DS13 for one of the next MB meetings, ZM to take this point off the agenda once it's discussed.
- Action 10: (re-current): HV - to discuss with MdN the possibility of setting-up a WG on Benchmarking,

**1. Review of the minutes and pending actions from MB meeting 06/07 - MS/All**

The Board reviewed the minutes and pending actions from the previous meeting. Actions 7, 9, and 10 are ongoing, the rest is completed. The discussion related to the planning of the AGM can serve as a lesson learnt for the future in terms of annual AGM WG set-up. As part of the AGM and GA preparation, JvdLR and MS started drafting a document that would serve as a basis for the ENA annual report and presentation for the GA. Regarding the yearly ENA activity plan (aka ENA 2018 priorities), ZM will create a first draft in line with Business Plan (BP) 2018 priorities, which will then be co-created with the MC during the meeting in Milan. This information will be included in MS's presentation at the AGM.

- **Action 1:** ZM - to share the minutes of the previous and this MB meeting with the MC and on Pro.
- **Action 2:** All - to populate the Highlights/Annual report google doc, ZM to contribute and add links by 31 November.
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## 2. Planning of AGM - Progress update - All

- [Draft programme](#)

The 1. session of the current programme will be dedicated to the impact framework and 'pitch your project' part. The 2. session on GA will be chaired by JvdLR and will cover the highlights of 2017, priorities 2018, Aspiration & Approach, modification of Statutes, Financial report 2017 and budget 2018 and launch of the elections, with an aim to stimulate an active engagement of attendees. The 3. session introducing the Europeana and the 2018 EYCH and the associated #AllezCulture campaign still needs to be finalized. We need interactive speakers, especially in the end, that can keep up the attention level.

→ **Action 4:** All - promote the MC elections and AGM 2017 to get as many registrations as possible; contact our partners in Italy to invite more locals.

→ **Action 5:** ZM - to start preparing the elections campaign video that will go out by 20 November.

→ **Action 6:** HV/JC/GvdL/VJV - to revise the AGM programme.

→ **Action 7:** Europeana Office - to select and include Europeana gifs to be used during breaks for the AGM.

- [MB/MC meeting Milan](#)

The agenda will start with a brief BP 2018 presentation with a focus on ENA, the rest will reflect the key activities and contribution of ENA in the Europeana BP, setting a framework for ENA BP. The aim is to create an interactive and creative setting, encouraging the MC to come up with new ideas for TFs and WGs, reflect on the role of communities in light of future structure of the Association, and give an active input into the organisation of Europeana conference and campaigns in 2018. There needs to be more time added for WGs so that each WG can give a short presentation of activities. The sessions are organised in an interactive way to reflect on long-term issues and discuss the future outlook. The Board members agreed that the agenda was too full and the content needs to be prioritised. The MB meeting could take place on 4 December in the afternoon for those that would be able to attend.

→ **Action 8:** ZM/VJV/MS - to have additional call to discuss the MC meeting agenda.

## 3. [ENA input to 2018 European Year of Cultural Heritage](#) - JC/All (postponed)

This discussion point was postponed and will be discussed at the next meeting.

## 4. Network Association Budget update - JC/PK (postponed)

→ **Action 9:** PK/VJV - to discuss and clarify the budget under DS13 for one of the next MB meetings, ZM to take this point off the agenda once it's discussed.

## 5. Governance WG - [Progress update](#) - JvdLR/ZM

- [Membership campaign & elections 2017](#) and GA preparation

JvdLR and ZM have worked on revision of the Statutes, Bylaws and Procedures, which will be finalized for approval of the MC in December. The membership campaign resulted in losing around 500 members (current stand is **1382** compared compared to the original **1854**) that haven't confirmed their membership. They will however remain members at least until the AGM approves the new Statutes that will provide formal grounds for this form of secession of membership.

## 6. [Task Forces and Working Groups](#) - ZM/All

- Follow-up on [Europeana local communities TF proposal](#) and possibility of Benchmarking WG (postponed)

There are currently 5 active TFs, and the Office expects 2-3 new TF proposals to be submitted before the MC meeting in Milan. The possibility of using the Europeana local communities TF proposal for a different format remains open for the future, but for the moment HV/the Board doesn't foresee any concrete use of it.

→ **Action 10:** (re-current): HV - to discuss with MdN the possibility of setting-up a WG on Benchmarking,

## 7. Recurrent agenda items - All

- *Approval of new membership requests - JvdL/UZ*

JvdLR and UZ have been looking into a lot of membership requests and approved all the suitable ones.

## 8. AOB - All

- *1. MC meeting of 2018*

The Office proposed to postpone the 1. 2018 MC meeting to mid May and merge it with the Europeana Conference. The Board members agreed with this idea since urgent matters can be set in motion already in December 2017 and there might only be 3-4 new MC members.