

**DECISIONS/ACTIONS**

**Attendees** Max Kaiser (MK) *Chair*, Merete Sanderhoff (MS) *Vice-chair*, Paul Keller (PK) *Treasurer*, Rolf Källman (RK), Johan Oomen (JO), Jill Cousins (JC), Harry Verwayen (HV), Aubéry Escande (AE), Gina van der Linden (GL), Ylva Klaassen (YK)

**Apologies** Joke van der Leeuw-Roord (JLR)

**1. Review of pending actions - MK**

*Review of the pending actions on Basecamp*

- Minutes of all MC meetings are now available on Europeana Pro under 'Newsletters and Updates; more items will be added.

**2. Foundation Board meeting (25-02-2016): update - MK**

*Update on top of Europeana Network Update paper*

- For the next Network Update paper, YK will update the last one with this MB and MC meeting.

**3. Members Council meeting (22/23-2-2016) - All**

*The MB went through the agenda for the MC meeting.*

- A discussion arose about the name and call to action for the new #AllezCulture campaign, as well as the extent to which Councillors can be expected to contribute to communications campaigns.
- The 2nd physical MC meeting will be in Vienna in June; GvdL will investigate practicalities.
- PK reports on budget: we spent the extra 10k that we had to spend in 2015, so we have 26k we need to spend before the end of May. This means that all TFs under this year's budget need to have a first meeting before the first half of May.

**4. Dutch Presidency: update - JC**

- The Dutch Presidency of the Council of the EU has several goals relating to Europeana: recognition of the importance of digital cultural heritage, assessing the infrastructure required

for this, and determining the future of Europeana (funding, governance etc.). There have been several meetings and documents; Council Conclusions are in preparation,.

## 5. Task Forces: Update - AE/GvdL

- Task Force overview report (recurrent)
- Proposal for new TF Terms of Reference: needs to be approved by MC (By-Laws 17.2d)
- Update on proposals received
- The Office will help in communicating the outcomes of TFs, but TF Chairs need to participate more in the dissemination of their work. The Education TF is a good example; they are writing blogs with help from Corporate Comms in the Office.

*Items 6-8 were not discussed due to a lack of time; they will be postponed to the next MB meeting.*

## 6. Working Group overview - YK

## 7. Approval of new Association members - All

## 8. AOB including our next meetings - All/YK

- **ACTION 1:** YK to send problematic passages to JLR and RK
- **ACTION 3:** YK to update the last Network Update Board Paper with the February MB and MC meetings
- **ACTION 5:** YK to amend #AllezCulture brief for MC with suggestions made by MB
- **ACTION 6:** MB to move the items that were not discussed on 22/02 to the next MB meeting: Working Groups, approval of new Association members, MC representation, MC Activity Plan
- **ACTION 8:** AE to make sure new TF Terms of Reference are in place before next MC meeting
- **ACTION 10:** GL to contact Heide Darling at the ONB to reserve rooms for 2 dates in June for the DSI-2 Kick-Off meeting and accompanying MB and MC meetings
- **ACTION 11:** GL to encourage new Task Forces to have their first meeting before mid-May
- **ACTION 12:** GL and PK to discuss the Association budget for 2016
- **ACTION 13:** GL/YK to get date proposals for next MC physical meeting in June
- **ACTION 14:** YK to look into Basecamp problems and check regularly if all Councillors are still on as long as problems aren't solved