Europeana Network Association Management Board

MB Meeting 5 June 2019, 14:00 -15:00 CET
[Teleconference](#)

AGENDA

Attendees Marco de Niet (MdN, Chair), Sara Di Giorgio (SdG), Stephan Bartholmei (SB), Erwin Verbruggen (EV), Zuzana Malicherova (ZM), Gina van der Linden (GvdL), Isabel Crespo (IC), Beth Daley (BD), Julia Fallon (JF), Gregory Markus (GM)

Apologies Georgia Angelaki (GA), Fred Truyen (FT), Harry Verwayen (HV), Victor-Jan Vos (VJV), Alba Irollo (AI)

Actions

➔ **Action 2019-25 (recurring): ZM - to share the minutes of the previous and this MB meeting with the MC and on Pro, and update the list of actions on Basecamp.**
➔ **Action 2019-26: BD - to inform MdN about further incorporation of the #AllezCulture WG in to the Communicators community.**
➔ **Action 2019-27: MdN, GA & ZM - to finalize the MC meeting agenda and distribute the agenda items among the Board members to chair.**
➔ **Action 2019-28: EV - to draft the ENA code of conduct for a discussion at the next Board call, and share it with then community managers and Governance WG.**
➔ **Action 2019-29: SB - to share the Governance WG overview of changes to the Bylaws and Procedures with the Board prior to the virtual MC meeting.**

1. Review of minutes and pending actions from MB meeting 15 May

The minutes and action points from the previous meeting were reviewed and approved. Action 21 is complete, the rest is ongoing.

➝ **Action 2019-25 (recurring)**: ZM - to share the minutes of the previous and this MB meeting with the MC and on Pro, and update the list of actions on Basecamp.

2. Communities

● *Progress update on SGs, TFs and work plans*

The attending Board members and community managers agreed that from now on they should only meet and discuss community updates bimonthly. Also, from July onwards the Board agreed to start using a Go to meeting software instead of the teleconference.

Community managers gave an update on the work progress and formation of their communities' SG's since early March.

➢ **Research community**: The last SG meeting took place on 7 May and focused on the work plan related activities, the next meeting will be in mid June. The first [community general survey](#) on community member's profile was closed with around 100 responses and the results are being analyzed. The TF is going to run another survey on researchers needs in the coming weeks as well.

➢ **Education community:** At the last meeting on 21 May the SG discussed the survey results and it seems there is a need to promote the membership of more CHI members (the annual conference can be a good opportunity for this), b) members' interest is focused on sharing best practices, discover new learning resources (+ project to be involved) and participate in Europeana governance. The next meeting will be in mid July. Europeana Education FB group is active and growing organically. The SG members were asked to propose topics and speakers for the 2019 conference. The community will create a mailing list around mid June.
It was discussed that there are currently many teachers applying to join the ENA, which is appreciated, but it should be made clear by the messages the community is sending out what ENA is about, so that they know that what they are signing up for is primarily a community of cultural heritage professionals, not of teachers.

➢ **Tech community:** The chair and co-chairs have been installed. Jef Malliet is stepping down from his role leading one of the activities in the EuropeanaTech 2019 Activity plan but Marco Streefkerk will look to see if he can pick up the work or perhaps one of the other SG members in relation to the Common Culture project or the Data Quality Committee. The AI task force led by Stephan is yet to be started but David Haskiya and Clemens Neudecker have offered to help out. The 3D TF is moving forward as is the Annotations TF. Work related to the programme of the Europeana event continues with 4 topics in the running.
The SG feels that monthly reporting is too frequent and would prefer a quarterly one unless there is a need to report in between (events, TFs, issues). It was agreed that this reporting will be done bimonthly, to better fit the meeting schedule of the Management Board.

➢ **Impact community:** There are 11 applications from the community to join the SG and the voting will be finalized within the coming weeks. All the candidates are really interesting, many are new to us so we will find a way to keep them engaged. Once the SG is complete there will be a meeting. The new community page on Pro bringing together community activities will be used to promote more engagement within the ENA to rebalance the Network membership of the community (currently only 30% are network members!). The SG is reviewing the programme for the 2019 event. Slack channel for the SG has been set up and in use. The community will be given a preview of the Beta playbook phase II towards the middle/end of the month.

➢ **Copyright community**: The community meeting on 13 June will be attended by approximately 28 people (11 of which are being reimbursed). 5 representatives from the EU

institutions (EUIPO, Europeana project officer Krysztof, members of the copyright unit within the EC) will be present as well. The first half of the day will be a symposium on the new copyright rules, the second half will be focused on identifying and developing the ambition of the community for the coming year, as well as making steps towards building the SG. Slack channel for the SG set up and in use. New community page on pro being developed.

➢ **Communicators community** provided an update on Europeana Pro News last week and is progressing plans for a theme on Pro News in August on digital storytelling, including a webinar (Solve-it Session). The SG has been contributing to Europeana 2019 programme planning, and working with EF Collections team on ideas for editorial and supporting seasons, e.g. 30th anniversary of 1989, and Europe at Work. The SG has started discussing how the Network can better use Twitter - e.g. harnessing existing hashtags/creating their own.

→ **Action 2019-26**: BD - to inform MdN about further incorporation of the #AllezCulture WG in to the Communicators community.

● *Connection between ENA Communities and other networks*

The present members discussed if ENA communities should on their own be involved in collaboration efforts with other networks. Once the communities feel they function well internally, they can reinforce their presence in related areas, e.g. Research community finds it useful to collaborate with other communities involved in humanities and open cloud. The representatives of other networks could also take part in the Europeana 2019 if there is a good opportunity.

3. Europeana Conference/AGM update

The programme committee has so far met three times and the community managers have brought input from their SGs into the programme. The next meeting will take place on 18 june and will also include the advisory committee with an aim to downsize and combine the topics. On 27 November the GIFT project will have a meeting in the Library. All the SG can also organize their meetings and make them open to their community members. For practical reasons, the 3D workshop should also take place in the Library. So far, 36 tickets have been sold without announcing any programme or list of speakers. 30 Councillors have already registered for the event.

4. Virtual MC meeting - July 2019

The present members agreed with the current MC meeting agenda.

→ **Action 2019-27**: MdN, GA & ZM - to finalize the MC meeting agenda and distribute the agenda items among the Board members to chair.

5. Recurrent agenda items

- *Approval of new membership requests*

There were 38 new registrations, mainly coming from researchers. Tamara will get back to 10 of them. The present members agreed with having a public Basecamp discussion on the membership requests approvals, but it should be cleaned up regularly (i.e. every 3 months).

6. AOB

- *ENA code of conduct (Example IIIF)*

→ **Action 2019-28**: EV - to draft the ENA code of conduct for a discussion at the next Board call, and share it with then community managers and Governance WG.

- *Governance WG*

Voting and Elections Committee was formed during the Governance WG meeting on 27 May. The WG will re-work ENA governance documents and fit communities in, with the first draft being ready by 6 June. Once the WG reviews it, SB will send it to the Board and provide an update to the MC during the virtual meeting on 3 July.
JF suggested that if there are too many rules regarding communities, it might increase the workload for the community managers and EF staff and have some further unintended consequences.

* The Time machine project: the EC is going to shut down the original funding structure for projects like this one. New/different funding opportunities are currently being explored while the project continues working on articulating its purpose.

→ **Action 2019-29**: SB - to share the Governance WG overview of changes to the Bylaws and Procedures with the Board prior to the virtual MC meeting.