



Europeana Network Association Management Board

Management Board meeting 6 July 2016, 11:00-12:30

DECISIONS & ACTIONS

Attendees Max Kaiser (MK *Chair; until 12:00*), Merete Sanderhoff (MS *Vice-Chair; chairing from 12:00 onwards*), Paul Keller (PK *Treasurer*), Johan Oomen (JO), Harry Verwayen (HV), Aubéry Escande (AE), Ylva Klaassen (YK)

Apologies Rolf Källman (RK), Joke van der Leeuw-Roord (JLR), Jill Cousins (JC)

- **ACTION 1: AE** to reformat Commons Principles paper
- **ACTION 2: JC** to write follow-up blog on Council Conclusions focusing on next steps
- **ACTION 3: MK** to inform MB about the slot for a physical MB meeting during the DSI-2 Kick-Off Meeting in Vienna on 7-8/09
- **ACTION 4: YK** to invite JLR, MS and RK to travel to Vienna for a physical MB meeting 7-8/09
- **ACTION 5: YK** to post minutes of the next MB meetings well in advance and notify the MB
- **ACTION 6: MB** to review the minutes of the 06/07 meeting for publication
- **ACTION 7: MK** and YK to circulate cleaned-up June MB minutes to MC resp. Europeana Pro
- **ACTION 12: MS** to make sure the GB and MC Mission/Vision groups work in conjunction
- **ACTION 13: AE/YK** to follow up on the MC survey through individual phone calls to Councillors by early September, time permitting
- **ACTION 14: The MB** to invite the MC to suggest topics for the Riga MC meeting
- **ACTION 15: YK** to ask all Councillors to book their travels to Riga in time due to budget reasons
- **ACTION 16: All** to keep on participating in the #AllezCulture campaign

1. Review of Pending Actions

The MB reviewed the pending actions on Basecamp

- The #AllezCulture WG will come up with new campaign soon, so campaign participation remains an action (moved down because it's not urgent).
- AE will turn the current Commons paper into an A4 with the five Commons principles; will be done soon.
PK will write a blog on copyright issues after consultation with the DSI-2 copyright group. However, the link to the Council Conclusions will be very weak, so this will fall outside the scope of MB work. PK's first blog on the Council Conclusions was very well-received.
- JC still to write follow-up blog on Council Conclusions focusing on next steps.
- JLR and RK approved all candidate Members. One candidate member was asked to send in additional information about his motivation and occupation [*update 07/07: candidate provided satisfactory information and has been accepted after approval from JLR and RK*]

- MK is working on securing a slot for a physical MB meeting during the DSI- Kick-Off in Vienna on 7-8 Sept. It will be on Day 1 (Wed 7 8 Sept); 9:00-12:00. The MB decided to invite those MB members who are not attending the Kick-Off (= JLR, MS and RK) to come to Vienna for the MB meeting.
- MB members will review the minutes of last MB meeting before the end of the day (06/07). Without further comments they will be shared with the MC and published on Europeana Pro. YK will send the next meeting minutes to the MB more in advance so everyone can read them before the meeting.

2. Major development updates: info and status

HV reported about the meeting of the Foundation Governing Board on 23/06.

MK reported on the development of the Association's Mission & Vision.

- A WG was formed to follow up on the discussions in Vienna and work on revising the Association's mission and vision over the summer. Participants are MK, MS, JLR, JC, BK, UZ, MdN with Office support from AE and YK. The WG will work in conjunction with the Foundation's strategy group; MS will be the liaison between the two.
- An initial meeting was held at the Amsterdam Dutch Presidency conference last week to agree on a timeline; the next meeting is Friday 8 July. A first version will be reviewed by the MB on 7 September; then the Governing Board will be informed about the updated version in their meeting on 27 September; after this, the MC will be asked to comment. The final proposal will be shared with all Association members end October, and will have to be ratified by the General Assembly in Riga.

3. Members Council meeting evaluation

- The MB agreed that the new meeting format worked well, resulting in much more interaction as well as positive feedback from Councillors. PK stated that some parts of the programme lacked context, while others were overprepared and left little room for MC input. MS acknowledged that the right balance between facilitating productive discussions and giving the MC space for its own input is still to be found. HV added that this also applies to the level of discussion: between detail and high-level. PK stated that this discussion - how the MC operates - was cut short too early: it was agreed that certain issues cannot be tackled in the MC but should be delegated to WGs and TFs, but no conclusions could be reached within the time allotted. HV replied that this issue will be tackled by the Mission & Vision WG. GvL will get back to TF chairs about the MC feedback on their recommendations.
- The Vienna format will be further developed for the Riga meeting, after which an evaluation will be conducted. AE and YK will follow up on the last MC survey with individual phone calls by early September (time permitting). Councillors will be invited to submit ideas for agenda topics for the Riga meeting.
- JO asked if facilitator Sebastiaan ter Burg would be hired for more sessions with the MC. PK stated that the MC should take more ownership of its own process and shouldn't need an external facilitator. HV proposed to work with him on an 'as needed' basis - not for normal procedures, but for specific matters requiring an independent facilitator with particular skills.

4. Recurrent agenda items

- AGM: JO indicated that not much has changed since the last meeting. Almost all speakers are confirmed, and the WG is still looking for one more keynote. See the draft agenda and tracks. YK asked everyone to start booking their flights to Riga, to remain within budget.
- Task Forces: AE said the Audiovisual TF has been making good progress. There are still several TFs in the pipeline (see the update of last meeting).
- Working Groups: YK said all WGs are making progress; three had a meeting in Vienna. MS added that she will write a Pro blog about the recent #AllezCulture campaign, to be published by the end of the week.
- Approval of the new Association Members: see under 1 above.
- There was no update on the budget.

5. AOB

- YK investigated the absence and availability of all participants:
- MS thanked everyone for their work this year and wished everyone a wonderful summer.
- Next meeting: 7 September, 9:00-12:00, physical meeting in Vienna.